



OFFICE OF THE PRESIDENT

THE TRUSTEES OF WESTERN PIEDMONT COMMUNITY COLLEGE
TUESDAY, AUGUST 9, 2022, AT 4:00 p.m.
HELMICK SEMINAR ROOM-315, MOORE HALL, WPCC CAMPUS, MORGANTON

<u>Item</u>	<u>AGENDA</u>	<u>Tab</u>
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OPENING REMARKS

1. Call to Order and Reading of Ethics Statement
2. Welcome
3. ^ Adoption of Special Meeting Agenda A
4. ^ Approval of Minutes for Regular Meeting – June 7, 2022 B

PRESIDENT

5. ^ Approve Amended Form 3-1: Project 2516: Skilled Trades Solution Center C
- Final Terminations of Civil Engineering (A40140) & Geomatics Programs (A40420) D
- Level I Instructional Service Agreement (ISA) for Conover Fire Department Training E
- First Reading: Section 2 Administration Policies F
- First Reading: Personal Observance Leave Policy 03.02.015 G

FINAL BUSINESS

6. ^ Motion to Enter CLOSED Session (as permitted GS 143-318.11(6))

 ^ Approval to Return to OPEN Session
7. Final Announcements from Chair
 - NCACCT 2022 Leadership Seminar: September 7-9, Renaissance Asheville Downtown Hotel, Asheville, NC
 - Next Regular Meeting: Tuesday, September 13, 2022 @ 3 pm, Helmick Seminar Room, MH315
8. Adjournment

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THE TRUSTEES OF WESTERN PIEDMONT COMMUNITY COLLEGE
Tuesday, August 9, 2022 @ 4:00 p.m.
Helmick Seminar Room, Moore Hall, WPCC Main Campus, Morganton, NC

MINUTES

TRUSTEES (12):

Amy J. Kincaid, Chair
Rod Harrelson, Vice Chair
C. Malone McNeely, Secretary
Bruce A. Hawkins
Kimberly Kling
Alan LeCroy
William E. (Bill) Lennon
R. Scott Mulwee, Immediate Past Chair
William K. (Bill) Simmons
Lamar Smitherman
Ronnie Thompson
Tea Yang

OTHERS PRESENT: (5)

Dr. Joel D. Welch, President
Sandra K. Hoilman, Vice President for Administrative Services and Chief Financial Officer
Dr. Cindy Davies, Vice President for Academic Affairs & Workforce Development
Susan Berley, Vice President for Student Success and Support Services
Stacey Sholar, Executive Assistant to the President/Trustee Liaison
Mabel Lowman, Burke County Clerk of Superior Court

1. Call to Order

Noting a quorum present, Chair Amy Kincaid, called the special meeting of the Trustees of Western Piedmont Community College to order at 4:01 p.m. Ms. Kincaid read the ethics requirements and asked committee members to identify any conflicts or potential conflicts of interest relative to the official business as listed on the agenda. No conflicts were noted.

2. Welcome

Dr. Welch welcomed everyone and thanked them for attending the special called meeting. He provided a special welcome and thanks to Mabel Lowman, Clerk of Superior Court, Burke County, for being present to administer the Oath of Office to the reappointed Trustees. Ms. Lowman administered the Oath of Office to Amy J. Kincaid (NC Governor appointee); Rod

Harrelson (Burke County Board of Commissioners appointee); and Ronald Thompson (Burke County Public Schools Board of Education appointee).

3. Approval of Special Meeting Agenda

A MOTION was made by Scott Mulwee, SECONDED by Lamar Smitherman and PASSED unanimously to approve the special meeting agenda as presented.

4. Approval of Minutes for Regular Meeting – June 7, 2022

A MOTION was made by Bruce Hawkins, SECONDED by Bill Lennon, and PASSED unanimously to approve the minutes for the regular meeting on June 7, 2022.

5. Approval of Amended Form 3-1: Project 2516: Skilled Trades Solution Center

Dr. Welch called on Ms. Sandy Hoilman, Vice President for Administrative Services/CFO to share information about the 3-1 Form.

Ms. Hoilman shared with the Trustees that all of the building packages have been received and costs are over budget, as discussed in previous meetings. The technical correction was granted in this past budget to allow use of the State Capital Infrastructure Funds (SCIF) to increase the budget for the project to \$ 7,865,583.

A MOTION was made by Malone McNeely, SECONDED by Ronnie Thompson, and PASSED unanimously, to approve the amended 3-1 Form for Project 2516 to utilize the \$849,926 from the SCIF funding to the Skilled Trades Solution Center project.

Final Terminations of Civil Engineering (A40140) & Geomatics Programs (A40420)

Dr. Welch called on Dr. Cindy Davies, Vice President for Academic Affairs & Workforce Development to give an informational update on a couple of program terminations. Dr. Davies informed the trustees that several years ago the trustees approved closing out the Civil Engineering and Geomatics Programs. The remaining students have now finished their credentials and the paperwork will be filed with NCCCS office to officially terminate the programs.

Level I Instructional Service Agreement (ISA) for Conover Fire Department Training

Dr. Davies also shared that the College will be signing a Level 1 ISA with Catawba Valley Community College to offer short-term training through the Conover Fire Department. This is a standard agreement and the college president has been granted the authority to sign ISA agreements by the trustees. This is for informational purposes only.

First Reading: Section 2 Administration Policies

Dr. Welch presented the Trustees the Section 2 - Administration Policies for a first reading, and they will be voted on at the September 2022 meeting.

First Reading: Personal Observance Leave Policy 03.02.015

Dr. Welch explained that the Personal Observance Leave is coming from an Executive Order from the Governor to allow a personal observance day for a day of significance. The Executive

Order does not cover Community Colleges; therefore, the Trustees will need to approve the policy for the College employees to take advantage of the leave.

6. Motion to Enter Closed Session (as permitted by GS 143-318.11(6))

A MOTION was made by Rod Harrelson, SECONDED by Ronnie Thompson, and PASSED unanimously to enter CLOSED Session at 4:18 p.m.

Approval to Return to OPEN Session

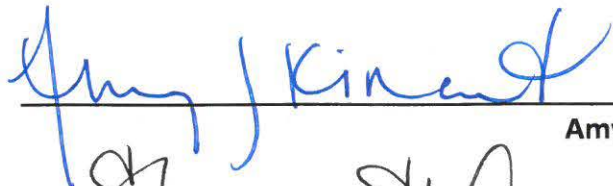
A MOTION was made by Scott Mulwee, SECONDED by Tea Yang, and PASSED unanimously to return to Open Session at 4:29 p.m.

7. Final Announcements from Chair

- NCACCT 2022 Leadership Seminar will be held in Asheville from September 7-9, 2022.
- Next Regular Meeting – Tuesday, September 13, 2022 @ 3 p.m., Helmick Seminar Room, MH315.

8. Adjournment

Having no other agenda items to address, Chair Kincaid adjourned the meeting at 4:30 p.m.



Amy J. Kincaid, Chair



Stacey Sholar, Trustee Liaison

DATE APPROVED: September 13, 2022