MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON JANUARY 16, 1973

The Board of Trustees of Western Piedmont Community College convened for the rescheduled quarterly meeting (January 9 meeting rescheduled due to snow) in the Library Conference Room of the College at 7:30 p.m. on Tuesday, January 16, 1973, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. White.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice Chairman
Mr. Eugene M. White
Mr. J. Ray Childers
Mr. G. Maurice Hill
Mr. T. J. Curtis
Mr. Earl M. Spencer
Mr. D. Holman Sigmon
Mr. Thad M. Poteat

Members absent: Dr. E. W. Phifer, Jr.
Mr. E. P. Dameron
Mr. Frank C. Patton

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. Ronny E. Wilson, Business Manager
Dr. E. R. Chapman, Director of College Transfer Programs
Mr. Ron Champion, Administrative Intern from N. C. State University
Mrs. Peggy Ballew, Secretary to the President

Upon motion by Mr. Spencer, seconded by Mr. Childers, the Board unanimously voted to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed.

Chairman Moore reported that absent board members were unable to attend because of prior commitments.

At the request of Chairman Moore, Dr. Blank summarized the actions of the Executive Committee and the Buildings and Grounds Committee since the last full Board meeting. His report follows:

Joint Meeting of the Executive and Buildings and Grounds Committee, November 20, 1972

I. Approved the award of the grading of the physical education facilities and dam construction contract to Hickory Sand Company, based on their bid of $19,800.

II. Approved the construction of an open shelter adjoining the physical education storage building on the west side of the lake site, and authorized the expenditure of up to $500 from local capital outlay funds for this purpose.

III. For information, Dr. Phifer reported that he had investigated the possibility of curbing the College entrance road, but had no firm information at that time. (Mr. Moore indicated that since that meeting, Dr. Phifer had received information that the curbing could not be accomplished at this time.)

IV. Approved a decision to withdraw a proposal requesting funds under the Law Enforcement Assistance Act for the construction of a firing range and part of a continuing education building due to the required matching local funds being increased from 25% to 50% of the project cost and related provisions which were not known at the time of original inquiry.

Meeting of the Executive Committee, January 16, 1973

I. Authorized the College to allow Miss Irma Dantzler to take educational leave with pay during Spring 1973 Quarter rather than the usual summer quarter. This will be to the institution's advantage because Miss Dantzler is heavily involved in student orientation during the summer quarter.

II. Confirmed the appointment nomination of Mr. Dale Kaufman, Instructor in English, who has been on temporary administrative appointment, filling the vacancy created by the resignation of Mrs. Mary Boyles.

III. Approved the restructuring of the English program of the College so that members of the English Department will now teach English, regardless of whether it is English for college transfer or technical programs. A consequence of the restructuring involves the shift of two teaching positions from the Business Department to the English Department. Two faculty members who currently teach technical English, Mrs. Coviello and Mrs. Poteat, have been evaluated as not being qualified to teach general English and their positions will be eliminated.

IV. Authorized the restructuring of the Business Office staff, involving the elimination of the position of Assistant Business Manager and the creation of the position of Assistant to the Business Manager.

Following further discussion of these items, Mr. White moved that the actions of the Executive Committee be approved by the Board. Mr. Childers seconded the motion, and approval by the Board was unanimous.

Dr. Blank introduced Mr. Ron Champion, a doctoral student at N. C. State University who is doing his internship at Western Piedmont. Mr. Champion commented briefly on his activities since coming to Western Piedmont.

Dr. E. R. Chapman gave a report on the College Transfer Division of the College and a general discussion followed.

In reporting on Western Piedmont's accreditation, Dr. Blank gave the following information:

A. At the December meeting of the College Delegate Assembly of the Southern Association of Colleges and Schools, Western Piedmont Community College was reaffirmed for accreditation.

B. A visiting committee from the American Dental Association has been on campus regarding the accreditation of the Dental Assisting Program by the American Dental Association.

C. Dr. Blank will meet with a state accreditation committee later this month regarding state accreditation of Western Piedmont.

Mr. Hill reported on a Community College Advisory Council meeting that he and Dr. Blank attended in Raleigh on January 3, 1973.

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Chairman Moore reported on a joint meeting of trustees from Western Piedmont Community College, Caldwell Community College and Technical Institute, Mayland Technical Institute and Wilkes Community College with area legislators held on January 13, 1973, at the Lenoir Country Club.

Dr. Blank and Mr. Wilson reported on state and local expenditures for the period ending December 31, 1972. A discussion was then held concerning budgetary expectations for fiscal year 1973-74. Mr. Hill moved that the administration be authorized to approach the county commissioners and present a budget request based on a realistic assessment of actual need (estimated at $200,000) as compared with the past practice of developing a budget solely based on anticipated income from the special 5 mill tax levy. Mr. Childers seconded the motion and the trustees so authorized. It was pointed out that the previous General Assembly had enacted legislation authorizing county commissioners to appropriate such funds beyond special tax levies to technical institutes and community colleges. It was also pointed out that commissioners should be apprised of capital outlay needs.

Dr. Blank called attention to a memorandum to all faculty and staff (copies of which were contained in agenda packets) regarding the possibility of a cut in staff positions for next year. A general discussion followed.

During an Executive Session the Board agreed by consensus, at the suggestion of Mr. Carr, to formally commend the staff for a job well done.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Recorder

QUARTERLY MEETING OF THE
BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON APRIL 10, 1973, 7:30 p.m.
COLLEGE LIBRARY CONFERENCE ROOM

Members present: Vice Chairman Robert P. Carr
Mr. Earl M. Spencer
Mr. E. P. Dameron
Dr. E. W. Phifer, Jr.
Mr. J. Ray Childers

Members absent: Mr. W. Stanley Moore
Mr. Eugene M. White
Mr. D. Holman Sigmon
Mr. Frank C. Patton
Mr. G. Maurice Hill
Mr. T. J. Curtis
Mr. Thad M. Poteat

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. R. E. Wilson, Business Manager
Mrs. Peggy Ballew, Secretary to the President

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An official meeting could not be held since there was not a quorum present.

Additional materials were distributed to those members present, including:

1. Proposed Local Budget for 1973-74
2. Expenditure Reports, Local and State
3. Appointment Nomination for Mr. Johnny Baker
4. Master Plan Projections Document

A discussion followed.

Mr. Gary Miller gave a report on the activities of the Student Government Association.

MINUTES OF THE RESCHEDULED QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON APRIL 17, 1973

The Board of Trustees of Western Piedmont Community College convened for the rescheduled quarterly meeting (April 10 meeting rescheduled due to the lack of a quorum) in the Library Conference Room of the College at 7:30 p.m. on Tuesday, April 17, 1973, with Vice Chairman Robert P. Carr presiding in the absence of Chairman W. Stanley Moore. The Invocation was offered by Mr. E. P. Dameron.

I. Members present: Mr. Robert P. Carr, Vice Chairman
Dr. E. W. Phifer, Jr.
Mr. Earl M. Spencer
Mr. D. Holman Sigmon
Mr. J. Ray Childers
Mr. E. P. Dameron
Mr. G. Maurice Hill

Members absent: Mr. W. Stanley Moore
Mr. Eugene M. White
Mr. Thad M. Poteat
Mr. T. J. Curtis
Mr. Frank C. Patton

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mrs. Peggy Ballew, Secretary to the President

II. Upon motion by Mr. Sigmon, seconded by Mr. Spencer, the Board unanimously voted to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed.

III. At the request of Mr. Carr, Dr. Blank summarized the actions of the Executive Committee and the Buildings and Grounds Committee at the joint meeting on February 13, 1973:

Joint Meeting

A. Authorized the College to spend up to $5000 from local bond capital outlay funds as necessary for the installation of permanent controllable and adaptable stage lighting, using the College maintenance crew for the labor as much as possible, and using state equipment funds for the purchase of as much of the equipment as possible.

B. For information, Dr. Blank apprised the committees of the arrangements now underway for the use by the College of six rooms in the Morganton High School Annex, beginning in the summer of 1973. A formal agreement for the consideration of both Boards will be drawn up.

C. Mr. Wilson informed the group that the Morganton City Council did not want to take the action of naming streets on the campus. Mr. Cyrus Brooks advised the Board of Trustees to name the streets in a Resolution. These names will not appear on the city map, but will be used for College needs. (See attached letter in file.)

D. Dr. Blank commented on pending legislation in the North Carolina General Assembly which, if passed, would provide $100,000 in construction money for Western Piedmont Community College.

Executive Committee

A. Approved the appointment nomination of Mr. Ronald A. Carter as Instructor in English.

B. By consensus, approved the actions of the College in meeting with Western Carolina Center regarding an increase in the share of Dr. George Johnson's salary to be paid by the Center, and with Grace Hospital regarding the possibility of Grace Hospital furnishing some support for one or more instructional positions in the Nursing Department. Also, authorized the administration to seek further cooperative arrangements with other agencies for the support of the educational program.

C. Dr. Blank reviewed the situation of Mr. Reid Cornwell, Instructor in Psychology, and the various complaints alleged against him. No action was required.

Upon motion by Mr. Dameron, seconded by Dr. Phifer, the Board voted unanimously to approve the actions taken by the Executive Committee and the Buildings and Grounds Committee.

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A. Dr. Blank reported to the Trustees as an informational item that Mr. Ronald Carter, approved as an Instructor in English at the Executive Committee meeting of February 13, has withdrawn his nomination in order to accept a more lucrative position at another college.

B. Dean Moretz presented appointment nominations for Mr. George M. Fouts and Mr. John Dale Whiteheart as Instructors in English, giving background information on each. Following a discussion, Mr. Spencer moved, Mr. Childers seconded, that these appointments to the instructional staff be approved. It was unanimously passed.

C. Dean Moretz presented an appointment nomination for Mr. Daniel K. Southern as Coordinator of the Medical Laboratory Technician Program. Upon motion by Dr. Phifer, seconded by Mr. Spencer, the nomination of Mr. Southern was approved.

D. Dean Moretz presented the appointment nomination of Mr. Johnny A. Baker as Area Coordinator for Fire Service Training. He explained that this is a state position, but it must be institutionally approved. Upon motion by Mr. Sigmon, seconded by Mr. Hill, the appointment of Mr. Baker was approved.

E. Upon motion by Dr. Phifer, seconded by Mr. Dameron, the following changes in the tenure policy were approved:

1) The first paragraph in the Section on Eligibility is changed to read:

> A full time instructor in a regularly state funded position may be eligible for tenure when he has completed four full academic years of continuing service in teaching at the College. A full time instructor in a regularly state-

funded position who has not been granted tenure by the end of six full academic years of continuing service shall be granted tenure (by the appointment procedure noted below), if he is to be retained in employment beyond six years. In the event that an instructor refuses to accept tenure when granted, the President may retain the employee on a year-to-year basis. However, if the first member of an economic unit has received tenure, then the second member is ineligible for tenure but may be retained in the employment of the College.

2) Part I in the Section on Appointment Procedure is changed to:

A candidate may be awarded tenure only after:

I. A letter of request for tenure is submitted.
   A. The letter shall be submitted to the President who shall forward it to the chairman of the tenurial faculty; or the President shall submit a letter to the chairman of the tenurial faculty on behalf of the candidate.
   B. Accompanying the letter shall be a resume of the candidate's qualifications.

3) Part III in the Section on Appointment Procedure is changed by the addition of:

D. If a candidate in his fifth year of service is refused tenure, he shall be notified that the sixth year will be terminal.

F. Upon motion by Mr. Dameron, seconded by Mr. Spencer, the following faculty members were granted tenure:

1) Mr. John Boyd - Instructor in Police Science

2) Mr. Grady Church - Instructor in Sociology

3) Mr. Roy McGalliard - Instructor in English/Humanities

4) Mr. Ray Miller - Instructor in Drafting

5) Mr. Albert Setzer - Instructor in Engineering Sciences, Related Subjects

6) Mr. Willard Wilson - Instructor in Industrial Engineering

G. Upon motion by Mr. Spencer, seconded by Mr. Hill, the following full-time faculty members were granted educational leave with pay during the spring and summer of 1973 as specified:

Faculty Member	Period of Leave	Activity
Ballou, Hazel	Full Quarter, Summer, 1973	To attend Appalachian State University, taking courses in Reading and Curriculum Development.
Blahut, Stephen	Full Quarter, Summer, 1973	To become associated with Inmont Corporation for a field experience in modern corporate management practices. No salary from Inmont is involved.

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Faculty Member	Period of Leave	Activity
Boyd, John	Full Quarter Summer, 1973	To attend Appalachian State University, completing requirements for the Master's Degree. Part of the summer will be spend as an intern at Caldwell Community College and Technical Institute.
Galyon, Charles	"A" Term only, Summer, 1973	To attend Appalachian State University, taking course work toward the Educational Specialist Degree. This will complete Mr. Galyon's first full quarter of educational leave, as he took one summer term of leave last year.
Harbison, Ruby	Full Quarter, Summer, 1973	To attend Appalachian State University, completing work on the Science Specialist Degree.
Hawes, Richard	1/2 time, spring quarter and "A" Term of summer quarter. Equivalent to one full quarter.	To attend the University of Tennessee, completing course work on Ph.D. in Entomology and doing preliminary dissertation research.
Huss, Jack	Full Quarter, Summer, 1973	To attend either NCSU-Raleigh or UNC-Chapel Hill, taking courses in Environmental Science.
Poole, Imogene	Full Quarter, Summer, 1973	To attend Western Piedmont, taking courses which will be acceptable toward the requirements for the B.S. in Nursing at Lenoir Rhyne or UNC-Chapel Hill.
Thomas, Ruth	"A" Term only, Summer, 1973	To attend Appalachian State University, taking two special institutes, one in Asian Studies and one in African Studies.
Wilkins, Robert	Full Quarter, Summer, 1973	To attend Appalachian State University, taking special courses in the Biological Sciences.

IV. Dr. Blank presented the recommendation from the Administrative Council and the College Buildings and Grounds Committee that the construction of an entrance sign for the College be made in a "V" shape, set at an angle to Highway 64, with letters on two 6-1/2' x 14' brick faces, with white columns at both ends and the center, and a white cap overall.

Cost estimates:	Basic structure	$ 1,760.00
	Lettering (2 sets)	1,155.00
	Lighting	200.00
	Landscaping	100.00
		$ 3.215.00

A total of $2,698.35 is available for the construction of the College sign. It was further recommended that the additional amount of approximately $600.00 be authorized from capital outlay funds. A thorough discussion of the matter followed. Upon motion by Mr. Sigmon, seconded by Mr. Childers, the construction of the proposed entrance sign was approved, including the allocation from capital outlay funds of the additional money needed for the project.

V. Mr. Dameron, Chairman of the Finance Committee, reported that he had met with Dr. Blank, Mr. Moretz, and Mr. Wilson and had reviewed the proposed local operating budget for 1973-74. The proposed budget was presented to the Board for consideration. During the discussion which followed, the Board expressed the desire to engage in cooperative planning with the Board of County Commissioners to assure the continued viability of the local operating budget. Mr. Dameron moved that the proposed local operating budget for 1973-74 be approved as presented. Mr. Sigmon seconded, and the motion was unanimously passed.

VI. Dr. Blank gave the President's Report:

A. The report on the Student Association was given at the unofficial meeting of April 10.

B. Western Piedmont Community College has received state accreditation.

C. Called attention to the quarterly reports of expenditures, both state and local, which had been distributed at the unofficial meeting of April 10. A discussion of these reports followed.

D. Discussed further the Ten-Year Projections Report prepared for the County Commissioners which were distributed previously. Dr. Blank indicated that it was only a preliminary report and that later on a committee would be appointed to develop it into a master plan projection.

VII. The Trustees discussed the status of the State Board of Education's budget request which is under consideration by the General Assembly.

VIII. No business was transacted during an informal Executive Session.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

Robert P. Carr
Vice Chairman

(Mrs.) Peggy Ballew
Recorder

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MINUTES OF THE ANNUAL MEETING
OF THE BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON OCTOBER 16, 1973

The Board of Trustees of Western Piedmont Community College met for an informal tour of the new outdoor physical education facilities and lake at 6:00 p.m. and dinner in the West Loggia of the College at 6:30 p.m. The Annual Meeting convened at 7:45 p.m. in the Library Conference Room with Vice Chairman Robert P. Carr presiding in the absence of Chairman W. Stanley Moore. The Invocation was offered by Mr. E. P. Dameron.

I. The new appointees to the Board of Trustees were welcomed to the meeting by Vice Chairman Carr. Judge Wheeler Dale administered the oath of office to four of the five new trustees, Mr. John H. Carson, Mr. Johnny R. Clark, Mr. William M. Fulton, and Mr. Noah O. Pitts, Jr. (Mr. C. Sam Brinkley was unable to be present).

II. Members present: Mr. Robert P. Carr, Vice Chairman
Dr. E. W. Phifer, Jr., Secretary
Mr. E. P. Dameron
Mr. J. Ray Childers
Mr. D. Holman Sigmon
Mr. Thad M. Poteat
Mr. Johnny R. Clark
Mr. John H. Carson
Mr. Noah O. Pitts, Jr.
Mr. William M. Fulton

Members absent: Mr. W. Stanley Moore
Mr. C. Sam Brinkley

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. R. E. Wilson, Business Manager
Mr. Jack Huss, Chairman of the Natural Sciences and Mathematics Department
Mrs. Peggy Ballew, Secretary to the President and Dean

III. Upon motion by Dr. Phifer, seconded by Mr. Poteat, the Board voted to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed.

IV. At the request of Mr. Carr, Dr. Blank summarized the actions of the Executive Committee and the Buildings and Grounds Committee since the last quarterly meeting on April 17, 1973. (There was no summer meeting.) His report follows:

Joint Meeting of the Buildings and Grounds Committee and Executive Committee on June 13, 1973

A. Authorized the College Administration to expend whatever additional funds are necessary to complete the construction of the lake and the physical education courts in a manner which will provide a firm base for the tennis courts and clean water in the lake.

Meeting of the Executive Committee on June 13, 1973

A. Approved faculty appointments for:

1. Mrs. Carolyn G. West as Instructor in Psychology

2. Mrs. Rebecca C. Caraway as Learning Laboratory Coordinator

B. Held a general discussion concerning budget expectations, both state and local.

C. Held further discussion concerning:

1. New requirement of the State Board of Education for the collection of a $2.00 fee from each Continuing Education student upon registration.

2. New requirement that avocational courses by self-supporting.

3. How to proceed in getting vacancies on the Board filled.

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Meeting of the Executive Committee on June 25, 1973

A. Approved the administratively recommended staff salaries for FY 1973-74, subject to confirmation of the State Budget and to any minor modifications necessitated by Department of Community Colleges policies.

B. Mr. Carr announced the appointment of Dr. Phifer and Mr. Childers to the Executive Committee following Mr. Spencer's resignation from the Board. Held an informal discussion relative to reappointments and new appointments to the Board of Trustees.

C. Authorized the continued payment of Mr. Floyd Ray's salary (a valued custodial staff member for a number of years who suffered a severe stroke which left him paralyzed on one side) until he receives his disability retirement benefits (or until September 1, 1973).

Joint Meeting of the Executive Committee and the Buildings and Grounds Committee on July 26, 1973

A. Approved faculty appointments for:

1. Mr. Joseph M. Asaro as Instructor in Police Science

2. Mr. David M. Lieberman as Instructor in Business and Business Law

B. Approved the recommendation of the Administration that an unencumbered balance in local funds due to over-realized receipts be used to increase the local employees' wages for 1973-74 by approximately the same average percentage as the state-paid employees, subject to the approval of the Burke County Commissioners.

C. Authorized the College Administration to proceed with letting the contract for the paving and fencing of the outdoor physical education facilities to the bidders concerned, subject to the approval of Property Control.

Joint Meeting of the Executive Committee and the Buildings and Grounds Committee on August 15, 1973

A. Approved appointment nominations for:

1. Mr. George T. Sinclair - Coordinator of Recruiting and Information Services

2. Mr. Winston R. Lear - Audiovisual Librarian

3. Mr. Joseph P. Brannon - Audiovisual Coordinator

4. Mr. Jimmy W. Burnett - Coordinator of Veterans Affairs

5. Dr. Walter F. Nicaise - Instructor in Physics and Mathematics

6. Mr. Thomas A. Corley, Jr. - Assistant Director of Continuing Education

7. Mrs. Betty S. Parker - Instructor in Nursing

B. Accepted, with regret, the resignation of Mrs. Margo Gantt as Coordinator/Instructor of the Dental Assisting Program.

C. Authorized the College to award a contract for the paving of the physical education courts if the bid does not exceed $57,000.

D. Heard an informational report that the Mental Health Program and the Social Studies Department had been combined into an enlarged Department of Social and Behavioral Sciences, to be chaired by Mr. Larry Clark, with Mr. Larry Whitlock continuing to coordinate the Mental Health Program under Mr. Clark's chairmanship.

Meeting of the Executive Committee on September 12, 1973

A. Approved the appointment of Mrs. Naomi Y. Lutz as Coordinator/ Instructor of the Dental Assisting Program.

B. Heard an informal report concerning fall enrollment in curriculum programs.

C. Held an informal discussion of new Trustee appointments made by the Burke County Public Schools Board.

D. Discussed the annual meeting of the Board to be held in October.

E. Received copies of the State Audit Report.

A discussion of the actions at the various meetings of the committees followed. Mr. Poteat moved that the Board approve the actions taken by the Executive Committee and the Buildings and Grounds Committee. Mr. Dameron seconded the motiion, and it was approved unanimously.

V. Mr. Dameron, Chairman of the Finance Committee, reported that his committee had not met since the last quarterly meeting, but that he had reviewed the budget requests. Mr. Wilson indicated that there would be more budget information presented during the President's Reprot.

VI. Mr. Carr asked Dr. Blank to give the President's Report.

A. Dr. Blank introduced Mr. Jack Huss, Chairman of the Natural Sciences and Mathematics Department, who gave a report on the various activities of his department.

B. Dr. Blank called attention to the Annual Report, copies of which were distributed prior to the meeting.

C. A report on enrollment for the Fall Quarter was given by Dr. Blank and Mr. Moretz.

D. Copies of the first quarter current expense reports, both state and local, were distributed. Mr. Wilson noted that approximately 25% of the local budget had been expended at the end of the first quarter, September 30, and approximately 24% of the state budget.

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E. Mr. Wilson discussed the Fiscal Reports of 1972-73 which were distributed prior to the meeting.

F. Dr. Blank distributed copies of Department of Community Colleges information dealing with capital improvement requests for the 1974 session of the General Assembly.

G. Dr. Blank distributed copies of a 1974-75 Change Budget from the Department of Community Colleges for Current Operating, equipment, and Construction expenditures.

H. General interest in having an orientation workshop for new trustees was expressed. Dr. Blank will make the necessary arrangements.

I. Dr. Blank announced that the Western Regional Meeting of the N. C. Trustees Association will be held at Haywood Technical Institute on Thursday evening, October 25, at 7:00 p.m. Several trustees expressed their interest in attending.

J. Dr. Blank distributed some general information from the Association of Community Colleges Trustees of which Western Piedmont Community College is a member.

VII. New Business

A. Upon motion by Mr. Clark, seconded by Mr. Carson, the Trustees voted unanimously to grant approval for copyright for Mrs. Hazel Ballou and Miss Mildred Messick for materials they have developed, with the understanding that, onc copyrights are secured, the question of publication will be separately considered.

B. A thorough discussion was held regarding the proposal from the College Administration to establish a firing range on the northeast corner of the campus, an area below the present maintenance buildings. This area has a controlled access road, and is not visible from the main campus buildings. It was reported that approval to build this range and discharge firearms within the city limits of Morganton has been obtained from Chief Hamrick of the Morganton Police Department. A noise level check has been conducted and found to be only moderately audible at the entrance of "B" building and no sound could be heard inside the building. Proper signs, markers, and/or barricades will be used when classes are being conducted in order to keep individuals out of any dangerous area. This project is part of a facilities plan under development by the Division of Continuing Education.

Mr. Poteat moved that the Board of Trustees authorize the proposed location as a site for a firing range, and authorize an expenditure not to exceed $200 to establish a temporary range, with the understanding that the administration will submit a proposal at a subsequent time which will provide for a permanent range as part of a comprehensive plan for development of the northeast campus area. Mr. Pitts seconded the motion, and it was approved by the Trustees.

VIII. Dr. Phifer, Chairman of an Ad Hoc Nominating Committee composed of himself, Mr. Childers and Mr. Dameron, recommended the re-election of Mr. W. Stanley Moore as Chairman and Mr. Robert P. Carr as Vice Chairman. Mr. Sigmon moved that the nominations be closed and that these be re-elected. Mr. Pitts seconded the motion, and it passed unanimously.

As is the regular practice that the chairman appoints the secretary, Dr. Phifer was reappointed as secretary of the Board. This was approved upon motion by Mr. Clark and seconded by Mr. Carson.

IX. Executive Session

A. By consensus, the Board of Trustees commended the College Administration for a job well done.

B. The Board of Trustees unanimously adopted resolutions of appreciation honoring the following members of the Board:

1. For Mr. T. J. Curtis for service as a board member from 1972 to 1973

RESOLUTION OF APPRECIATION

WHEREAS, The Board of Trustees of Western Piedmont Community College in Executive Session on Tuesday, October 16, 1973, took official notice of the expiration of the term of office of Mr. T. J. Curtis, and

WHEREAS, The Board of Trustees recognizes the contributions which Mr. Curtis has made to the work of the Board of Trustees and to the progress and success of Western Piedmont Community College; Now therefore be it

RESOLVED, That the Board of Trustees expresses its appreciation to Mr. Curtis for his fine work in behalf of Western Piedmont Community College; and be it

RESOLVED FURTHER, That a copy of this Resolution be sent to Mr. Curtis, and that a copy be made an official part of the Minutes of the October 16, 1973, Board of Trustees Meeting.

/s/
Robert P. Carr, Vice Chairman
Board of Trustees

/s/
Gordon C. Blank, President

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2. For Mr. G. Maurice Hill, Mr. Frank C. Patton, Mr. Earl M. Spencer and Mr. Eugene M. White as charter members of the Board of Trustees from 1964 to 1973

RESOLUTION OF APPRECIATION

WHEREAS, The Board of Trustees of Western Piedmont Community College in Executive Session on Tuesday, October 16, 1973, took official notice of the expiration of the terms of office of four of its charter members of the Board of Trustees, and

WHEREAS, The Board of Trustees recognizes the significant contributions which these members have made to the work of the Board of Trustees and to the progress and success of Western Piedmont Community College, and

WHEREAS, These Trustees have generously devoted their time, energy and talent to the development of an outstanding college to serve the educational needs of the people of North Carolina and did so with honor and distinction, and

WHEREAS, The success of Western Piedmont Community College is a reflection of their pioneering and foresighted efforts in establishing the institution; Now therefore be it

RESOLVED, That the Board of Trustees commends Mr. G. Maurice Hill, Mr. Frank C. Patton, Mr. Earl M. Spencer, and Mr. Eugene M. White for their unselfish and dedicated service and their record of distinction in guiding the development of Western Piedmont Community College; and be it

RESOLVED, FURTHER, That a copy of this Resolution be sent to each, and that a copy be made an official part of the Minutes of the October 16, 1973, Board of Trustees Meeting.

/s/
Robert P. Carr, Vice Chairman
Board of Trustees

/s/
Gordon C. Blank, President

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

Robert P. Carr
Vice Chairman

(Mrs.) Peggy H. Ballew
Recording Clerk