MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON JANUARY 18, 1972

The Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Library Conference Room of the College at 7:30 p.m. on Tuesday, January 18, 1972, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Mr. Eugene M. White
Mr. J. Ray Childers
Mr. D. Holman Sigmon
Dr. E. W. Phifer, Jr.
Mr. Earl M. Spencer

Members absent: Mr. Frank C. Patton
Mr. G. Maurice Hill
Mr. E. P. Dameron
Mr. Thad M. Poteat

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. Ronny E. Wilson, Business Manager
Mr. Giles F. Shepherd, Instructor of Physics and SACS Self-Study Director
Mrs. Barbara S. Towery, Secretary to the President

Immediately after photographs were made of the trustees for the yearbook, the meeting was called to order by Chairman Moore. The Invocation was offered by Mr. White. Chairman Moore asked for a motion to dispense with the reading of the Minutes and that they be approved as distributed. Mr. Spencer so moved, Mr. White seconded, and the motion carried.

Chairman Moore asked the trustees to refer to the resolutions honoring Dr. Cyrus L. Walton, deceased member of the Board, and Mr. Paul W. Hutchins, deceased member of the faculty. Mr. White moved that the resolutions be presented to the families of the deceased. Mr. Carr seconded, and the motion was carried. Chairman Moore directed the Board Secretary to communicate directly with Mrs. Walton and Mrs. Hutchins on behalf of the Board of Trustees.

Mr. Moore asked Dr. Blank to summarize the actions of the committees of the Board since the last quarterly meeting. His report follows:

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Joint Meeting of the Executive and Buildings and Grounds Committee on November 10, 1971

I. Buildings and Grounds Committee Section

A. Approved a motion rejecting bids for second-phase landscaping, authorizing the administration to arrange for readvertisement of bids, making certain modifications to the specifications in order to cut costs.

B. Approved a motion authorizing the administration to proceed with construction of the astronomy deck, using bond construction money as necessary to supplement the grant from the Revitalization of Physics Project.

C. Discussed the safety hazards associated with the narrowness of the access road. Dr. Phifer was appointed to contact the Highway Commission to see if the road could be widened. Mention was also made of the WPCC sign which has been removed from the west-bound ramp on I-40 at Highway 64.

D. Received a status report on the legality of use of bond money question which is under review by the State Attorney General.

II. Executive Committee Section

A. Approved a request for Mrs. Hazel Ballou to copyright a professional paper she had prepared for presentation at a national conference.

B. Approved membership nominations for the reactivated Occupational Advisory committees, with the provision that additional nominees be authorized for appointment subject to approval of the Board Chairman.

C. Received a preliminary report on an inquiry which is in process and which pertains to alleged instructor indiscretions at a sensitivity training session.

Executive Committee Meeting of January 18, 1972

I. Approved the Extended Sick Leave Policy

II. Approved the new Complaints and Grievances Policy

III. Approved the release from contract of Mr. R. Dan Cowley (at Mr. Cowley's request) effective February 11, 1972

IV. Approved the nomination of Mr. Larry Whitlock as Instructor in Mental Health effective February 11, 1972

V. Heard a report that the State Attorney General has ruled that the College's bond money may be used to construct outdoor physical education facilities.

VI. Heard a report that the State Highway Commission is going to widen the College access road by four feet (two feet on each side).

VII. Authorized the College administration to negotiate with the apparent low bidder on the tree portion of the second-phase landscaping project in an effort to reduce the cost to a manageable amount, subject to written approval of this procedure by the State Division of Property Control.

VIII. Adopted resolutions honoring Dr. C. L. Walton, deceased trustee, and Mr. Paul W. Hutchins, deceased faculty member.

IX. Heard a report from Mr. Giles Shepherd on the status of the Self-Study.

X. Heard a brief report on the reorganization of the Department of Community Colleges which became effective on January 1, 1972.

Following this report, the Board, on motion of Mr. Childers, seconded by Mr. White, authorized the College administration to negotiate with the low bidder on the tree portion of the second-phase landscaping project, subject to written approval of this procedure by the State Division of Property Control.

Chairman Moore expressed appreciation to Dr. Phifer for his diligence in obtaining a written promise from Mr. Jack B. Kirksey, State Highway Commissioner, to widen the College access road four feet. Mr. Wilson reported a letter of thanks has been written to Judge Harry L. Riddle, Jr. who worked with the Attorney General in the College's behalf as to the use of bond money for construction of outdoor playing fields.

The Chairman requested Dr. Blank to make the President's Report. He did so by explaining the materials (enrollment report, quarterly budget report, and record of last year's fiscal expenditures) distributed to each trustee.

Dr. Blank reported an enrollment of 1,065 students for the Winter Quarter. It was noted that the enrollment in college transfer areas seems to have reached a plateau, but with a continued increase occurring in occupational areas. Discussion followed concerning the reasons for student dropout, particularly the financial reasons.

Dr. Blank pointed out that the College's expenditures as of December 31, 1971, were 50.12 per cent of the total annual budget and commended Mr. Wilson for his efficient management of College funds. Dr. Blank also reported on the shortage of funds for winter and spring quarter programs in Continuing Education.

Dr. Blank introduced Mr. Giles Shepherd, Instructor of Physics and Director of the Self-Study as well as Chairman of the Steering Committee on the Self-Study. Mr. Shepherd was asked to give a report on the status of the Self-Study.

Mr. Shepherd reported that the 170-page report would be duplicated soon. The schedule is only one week behind that announced over a year ago. The trustees will receive a copy of the report in several weeks. Mr. Shepherd announced that March 19-22, 1972, are the tentative dates for the visit of the Committee from the Southern Association of Colleges and Schools. The Chairman of the committee will probably be Dr. William Scaggs of Meridian Junior College, Meridian, Mississippi.

The contents of the report were summarized as an evaluation of college operations according to standards established by the Southern Association of Colleges and Schools. A general discussion of the report rollowed during which Dr. Blank pointed out that there would also be a concurrent visit from the Department of Community Colleges since the Self-Study report in regional accreditation can be used as the basic document in state accreditation.

Dr. Blank gave a brief report on the reorganization of the Department of Community Colleges' staff which became effective on January 1, 1972. A general discussion of this reorganization followed.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Barbara S. Towery
Acting Clerk

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MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON APRIL 25, 1972

The Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Library Conference Room of the College at 7:30 p.m. on Tuesday, April 25, 1972, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. White.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Mr. Eugene M. White
Mr. Earl M. Spencer
Mr. E. P. Dameron
Mr. Thad M. Poteat
Mr. D. Holman Sigmon
Mr. J. Ray Childers
Dr. E. W. Phifer, Jr.

Members absent: Mr. Frank C. Patton
Mr. G. Maurice Hill
Mr. T. J. Curtis

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. Ronny E. Wilson, Business Manager
Mr. John B. Richardson, Jr., Assistant Business Manager
Mrs. Peggy Ballew, Secretary to the President

On motion by Mr. Spencer, second by Mr. Sigmon, the Board unanimously voted to dispense with the reading of the Minutes and to approve them as distributed.

Chairman Moore asked Dr. Blank to summarize the actions of the Executive Committee and the Buildings and Grounds Committee at the joint meeting on March 28, 1972. These actions included:

1. Approved for recommendation to the full Board the construction of outdoor physical education facilities and lake.

2. Unanimously approved the following faculty members for tenured status:

   Mr. Fred Acuff - Instructor in Natural Science
   Mrs. Nadia Blahut - Instructor in Business
   Miss Mildred Messick - Instructor in English
   Mrs. Ruth Thomas - Instructor in Social Studies
   Mr. William Young - Instructor in Social Studies

3. Approved the nomination of Mrs. Juanita W. Long as Chairman of the Nursing Department, to be effective on June 1, 1972.

4. Accepted the resignations of Mrs. Glenda Purvis and Mrs. Marcia Jackson.

5. Approved in principle an average increase in salary of 7 per cent for instructional faculty, with the specific individual increases to be determined by the College Administration and presented for Board approval at a later date.

6. Unanimously approved educational leave for the summer of 1972 for the following:

1.) Mr. Ronny Wilson - full quarter - A.S.U., work toward MA in Economics and Business

2.) Miss Louise Davis - one/half quarter - University of Va., post master's work in research and statistics and/or testing

3.) Mrs. Marlene Coviello - full quarter - A.S.U., to complete work on MA in Business Education

4.) Miss Mary Jane Michaels - full quarter - WPCC, to continue work toward AASc degree

5.) Mr. Willard J. Wilson - full quarter - graduate courses related to his teaching responsibilities

6.) Mrs. Gwen Eller - one/half quarter - A.S.U., courses in Evolution and History of Biology

7.) Mr. Charles Galyon - one/half quarter - A.S.U., advanced courses in Physical Education

8.) Mr. Grady Church - full quarter - A.S.U., advanced courses in Anthropology and Sociology

9.) Mr. Larry Clark - full quarter - advanced courses in Anthropology

10.) Mrs. Mary Boyles - one/half quarter - U.N.C. Greensboro, advanced courses in English

11.) Mr. Roy McGalliard - full quarter - A.S.U., advanced courses in English and other related areas

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A discussion was held concerning recommendations of the Buildings and Grounds Committee. Dr. Phifer indicated that he had requested that something be planted on the bank of the new parking lot. Mr. Wilson stated that work was being done on this. Following further discussion, during which Dr. Blank and Mr. Wilson elaborated on the plans for the outdoor physical education facilities and a campus lake, Mr. White moved that this construction project, as recommended, be approved by the full Board. Mr. Poteat seconded, and the motion was passed unanimously.

The actions of the Executive Committee were discussed at length. Dr. Blank was asked to elaborate on the average increase of 7 per cent for instructional faculty and the method of determining actual increases. He explained the merit system which the administration uses, based on recommendation by the department chairmen to the division directors. Mr. Wilson and Mr. Moretz discussed this further, indicating that to the best of their knowledge, the administration was not in violation of the Wage/Price Guidelines. Mr. Moore asked if formal action of the Board was necessary on the actions taken by the Executive Committee. Consensus was that the Board should affirm the action of the Executive Committee in regard to the average 7 per cent salary increase for faculty. In addition, Board action on specific salaries as listed in the agenda packet was necessary. Mr. Poteat moved, seconded by Mr. Dameron, that the actions of the Executive Committee be approved, and that the specific faculty salaries as proposed by the administration be adopted. Board approval of this motion was unanimous.

During a discussion on other financial matters, including administration and clerical staff salaries, the quarterly budget reports, funding from Raleigh (based on FTE) and various other matters related to finance, it was indicated that the current year would be the tightest one yet as far as the operating budget is concerned. It was the general agreement of the Board that it would be well for the Trustees to have a quarterly report on the state budget in addition to the local budget.

During the President's report to the Board, Dr. Blank called attention to various matters of interest to the Trustees, including:

1. Recommendations to the State Board of Education for the 1973-75 Biennium.

2. Indicated that Western Piedmont would not be in line for any construction funds.

3. Led a discussion regarding the preliminary report from the Visiting Committee from the Southern Association of Colleges and Schools. The individual recommendations and suggestions were discussed at some length. Dr. Blank indicated that as soon as the final report is available, each Trustee will receive a copy.

Dr. Blank introduced Mr. Harold Olsen, Director of Occupational Programs, who gave a status report on that division of the College.

No business was transacted during an informal Evecutive Session.

There being no further business, the meeting was adjourned at 10:00 p.m.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Recording Clerk

MINUTES OF THE RESCHEDULED QUARTERLY MEETING
OF THE BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON AUGUST 1, 1972

The Board of Trustees of Western Piedmont Community College convened for the rescheduled quarterly meeting (July 11, 1972 meeting rescheduled due to the lack of a quorum) in the Library Conference Room of the College at 7:30 p.m. on Tuesday, August 1, 1972, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. Dameron.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Dr. E. W. Phifer, Jr.
Mr. D. Holman Sigmon
Mr. Thad M. Poteat
Mr. E. P. Dameron
Mr. T. J. Curtis

Members absent: Mr. Earl M. Spencer
Mr. Frank C. Patton
Mr. J. Ray Childers
Mr. Eugene M. White
Mr. G. Maurice Hill

Others present: Dr. Gordon C. Blank, President
Mr. Ronny E. Wilson, Business Manager
Mrs. Peggy Ballew, Secretary to the President

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Chairman Moore officially welcomed Mr. Curtis as a new member of the Board. Mr. Curtis was appointed by the Burke County School Board to fill the unexpired term of the late Dr. C. L. Walton.

On motion by Mr. Poteat, seconded by Dr. Phifer, the Board unanimously voted to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed.

At the request of Chairman Moore, Dr. Blank summarized the actions of the Executive Committee and the Buildings and Grounds Committee since the last full Board meeting. His report follows:

Meeting of the Buildings and Grounds Committee on June 8, 1972

I. Approved new traffic regulations for submission to the Executive Committee.
II. Adopted names for campus roads to be submitted to the Executive Committee.
III. Heard a report that the outdoor physical education facilities and lake have been combined into a single project, and were being coordinated by the architect, with bid specifications nearing completion.

Meeting of the Executive Committee on June 13, 1972

I. Approved the following appointment nominations:
A. Mrs. Emilie Rogan - Instructor in Nursing
B. Mr. Thomas F. Rogan - Instructor in Business
C. Mrs. Betty J. Lawing - Coordinator in the Learning Laboratory
D. Miss Anita Baumgardner - Instructor in English

II. Heard a report on the status of staffing for 1972-73. There will be an increase of two positions over the current year, one in business and one in police science. A report was given on vacancies created by turnover and on the recruiting for such vacancies.

III. Approved administrative salaries as proposed, subject to the availability of funds.

IV. Adopted a policy on conveniency concession profits as follows:

1. No funds generated from operating a bookstore, vending machine, or other conveniency concession shall be used to supplement salaries, travel, or allowances of any personnel other than those persons employed in this segment of the institutional operations.

2. Profits from bookstore, vending machines and other conveniency concessions shall be used for the following purposes:

A. For the support of the operation of the bookstore, vending machine operation, or conveniency concession, i.e., purchase of equipment, overhead expense, salaries;

B. For matching of student financial aid funds and for other forms of student financial aid;

C. For expenditures of direct benefit to students;

D. For other institution-related expenditures authorized by the Board of Trustees.

V. Approved the use of local funds up to a maximum of $10.00 per month per local employee for hospitalization-medical coverage identical to that of state employees. Set aside funds in the local budget to provide the same support for disability benefits. The College will administer this program the same as retirement and social security are presently handled.

VI. Approved, for recommendation to the full Board, new traffic regulations, subject to minor modifications in wording.

VII. Approved the following campus road names for presentation to the full Board:

College Drive - begins where the road into the campus intersects Highway 64 and ends at F Building

Parkway Lane - the access (outer perimeter) road to the parking lots

Magnolia Lane - the first road to the left off the main road, leading to the receiving area at the west side of A Building

Chestnut Lane - the first road to the right off the parking road, leading to the flood plain on the east end of the campus

Lower Service Road - the second road to the right off the parking road, ending at the lower level of the lower maintenance shed

Upper Service Road - the third road to the right off the parking road, ending at the upper maintenance shed

Dogwood Court - the road circling the flagpole area

VIII. Authorized (as an interim policy before the adoption of the full traffic regulations by the Board of Trustees) the College Administration to tow away cars parked in no parking areas such as the circle, handicapped parking lot, parking areas at C and F buildings, and cars prohibiting the movement of traffic on roads and in the parking lots.

Meeting of the Executive Committee on July 11, 1972

I. Approved the following appointment nominations:

A. Miss Linda K. Brown, Instructor in Nursing

B. Mr. Om P. Jain, Instructor in Business

C. Mr. Joe Teague, Assistant Business Manager

D. Mr. Lawrence L. Bernhardt, Instructor in Business

Meeting of the Executive Committee on August 1, 1972

I. Approved appointment nominations for:
   A. Mrs. Mary Alice Withers, Instructor in Nursing
   B. Mrs. Isabelle H. Smith, Instructor in Nursing
   C. Mrs. Mary E. West, Instructor in Nursing
   D. Mrs. Margo Gantt, Instructor in Dental Assisting
   E. Mr. Niles Genger, Instructor in Police Science
   F. Mrs. Patricia Crumpler, Instructor in Nursing

II. Held a general discussion on the nursing and police science programs

Further discussion concerning the nursing and police science programs was held following Dr. Blank's report, with Dr. Blank and Mr. Wilson elaborating on the staff turnover in nursing.

The proposed names of campus streets, as presented for approval by the Executive Committee, were adopted by a unanimous vote, on motion by Dr. Phifer and seconded by Mr. Poteat.

Mr. Wilson presented background information on the proposed traffic and parking regulations. Following a discussion of the various aspects of the proposed regulations, Mr. Dameron moved their approval, Mr. Sigmon seconded, and adoption was by unanimous vote.

Finance Committee Chairman Dameron reported that his committee had not met since the last quarterly meeting. He indicated, for the information of the Board, that he had met with Dr. Blank, Mr. Moretz and Mr. Wilson and had gone over the proposed budgets for 1972-73. He stated that he was satisfied with the proposed figures, but final action could not be taken at this time.

During the report by the President, Dr. Blank led discussions concerning various items including:

A. The Association of Community College Trustees, a new organization with which WPCC has become affiliated;

B. A Systemwide Biennium Budget Request for 1973-75;

C. The Southern Association Visiting Committee Report for reaffirmation of accreditation;

D. State and Local Budgets; and

E. Planning for Fall Quarter

Dr. Blank indicated that a letter of reply concerning the recommendations of the SACS Visiting Committee will be sent to the Commission on Colleges by the first of September, and that he will have an opportunity to meet with the Commission before the Annual Meeting in December.

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Both the local and state budgets were discussed and the effects that budget cuts might have on enrollment. Dr. Blank thinks that enrollment will stay about the same as last year or may possibly drop 50 - 100 because of being unable to expand any existing programs or adding any new ones.

The report on Continuing Education was postponed until the next quarterly meeting.

Mr. Wilson reported on the status of the physical education fields and lake project. He indicated that bids could be awarded by the first of September, and the fields could be ready by mid-October.

The administration asked for guidance from the Trustees concerning negotiations with the City of Morganton on sewer easements. A discussion followed.

The feasibility of securing street lights for the main entrance road to the campus was discussed. Chairman Moore appointed Dr. Phifer and Mr. Sigmon to a special committee to make an exploratory approach to the City of Morganton with regard to their providing street lights.

Chairman Moore announced that summer graduation will be held on August 16 at 7:30 p.m. with Dr. Grady Love, President of Davidson County Community College, as the main speaker. Mr. Thad M. Poteat will represent the Board by introducing the speaker.

The Trustees, commenting on the reports presented by the President and Business Manager on the various activities in which the College is presently engaged, voted unanimously to commend the administration on its work. This was moved by Dr. Phifer and seconded by Mr. Carr.

A general discussion was held on several areas, and the Executive Session was adjourned at 10:20 p.m.

E. W. Phifer, Jr., M.D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Recorder

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MINUTES OF THE ANNUAL MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON OCTOBER 10, 1972

The Board of Trustees of Western Piedmont Community College met for dinner at 6:30 p.m. on Tuesday, October 10, 1972, in the West Lounge of the College. The annual meeting convened at 7:45 p.m. in the Library Conference Room with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Dr. E. W. Phifer, Jr.
Mr. Earl M. Spencer
Mr. J. Ray Childers
Mr. T. J. Curtis
Mr. Thad M. Poteat
Mr. G. Maurice Hill
Mr. E. P. Dameron

Members absent: Mr. D. Holman Sigmon
Mr. Eugene M. White
Mr. Frank C. Patton

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. Ronny E. Wilson, Business Manager
Mr. Richard N. Greene, Director of Continuing Education
Mrs. Peggy Ballew, Secretary to the President

Upon motion by Mr. Spencer, seconded by Dr. Phifer, the Board unanimously voted to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed.

At the request of Chairman Moore, Dr. Blank summarized the actions of the Executive Committee since the last full Board meeting. His report follows:

Meeting of the Executive Committee on August 1, 1972

I. Approved appointment nominations for:
   A. Mrs. Mary Alice Withers, Instructor in Nursing
   B. Mrs. Isabelle H. Smith, Instructor in Nursing
   C. Mrs. Mary E. West, Instructor in Nursing
   D. Mrs. Margo Gantt, Instructor in Dental Assisting
   E. Mr. Niles Genger, Instructor in Police Science
   F. Mrs. Patricia Crumpler, Instructor in Nursing

II. Held a general discussion concerning the Nursing program and the Police Science program.

Meeting of the Executive Committee on August 23, 1972

I. Approved the appointment nomination of Mr. Robert Domanski as Instructor in Business.

II. Approved the proposed deed of easement from the College to the City of Morganton for the new Salem sewage outfall line.

III. Authorized the Business Manager to proceed to negotiate a contract with Macke Vendors for them to operate the food concession at the College for the next two years, beginning September 1, 1972.

IV. Heard a report concerning a student petition relating to the fall schedule.

Dr. Blank, Mr. Moretz and Mr. Wilson presented to the Board pertinent information concerning the resignation of Mrs. Mary Boyles after she was granted educational leave with pay for one-half of the summer 1972 quarter. This leave was granted on her intention of continuing at WPCC in the fall. The college administration recommended that Mrs. Boyles be released from her obligation to repay her salary to the state for the period of educational leave, and further that she be released from her contract. Mr. Dameron so moved, provided that the Minutes state that this is not an establishment of policy nor the setting of a precedent, and that any future cases would have to be considered on an individual basis. Mr. Curtis seconded the motion, and it passed unanimously. Dr. Blank reported on the temporary administrative appointment of Mr. Dale Kaufman to fill this position as a matter of information and further reported that the College may recommend Mr. Kaufman for a regular appointment at a later time.

The matter of the resignation of Mr. Ross Frazier was presented to the Trustees for action. Mr. Frazier is currently on educational leave without pay, and he requests that he be released from his obligation to return to WPCC in order to accept another position. Mr. Spencer moved that Mr. Frazier's request be approved and that it be an honorable separation. Mr. Poteat seconded, and the motion passed.

Mr. Dameron, Chairman of the Finance Committee, reported that his committee had not met, but he had reviewed the proposed budgets. Discussion followed concerning both the local and state budgets, with Dr. Blank and Mr. Wilson elaborating on various items. Following the discussion, Mr. Spencer moved that the Trustees approve the budgets as presented. Mr. Childers seconded, and the motion was unanimously passed.

Reports of expenditures, both state and local, for the first quarter of the fiscal year 1972-73 were distributed by Dr. Blank and Mr. Moretz. A general discussion followed. It was pointed out that the Department of Community Colleges had requested institutions to reserve a 3% contingency fund from the budget allotment. It was also noted that the Health Manpower Project expires on June 30, 1973, and that some readjustments in staffing may need to be made as a result.

Dr. Blank introduced Mr. Richard Greene, Director of Continuing Education, who gave a report on the work of that division of the college.

Information was given concerning the delay in the construction of the physical education fields and lake. In connection with this construction project, Dr. Blank, Mr. Moretz and Mr. Wilson reported on the possibility of getting funds from the Law Enforcement Assistance Administration for a law enforcement building and a firing range. It was noted that this project had been approved at the Unifour level and would have to be approved at the state level. Information concerning this project was presented with a request for the endorsement and approval of the Trustees to proceed. Following a thorough discussion of the matter, Mr. Spencer moved that the Trustees give their authorization to pursue the application for these funds. Mr. Poteat seconded, and the motion was unanimously approved. It was agreed that the Buildings and Grounds Committee will meet to consider what to do concerning the delays in the lake and physical education facilities and to further consider the law enforcement facility as plans progress.

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Upon motion by Dr. Phifer, seconded by Mr. Spencer, Mr. W. Stanley Moore was unanimously reelected chairman, and Mr. Robert P. Carr was unanimously reelected vice-chairman for one more year.

Chairman Moore recommended the reappointment of Dr. Phifer to the position of Secretary of the Board. Mr. Childers seconded the motion, and it was unanimously approved.

For the report by the President, Dr. Blank called attention to the Status Report which was distributed prior to the meeting.

Mr. Moore reported on a meeting that he and Dr. Blank had attended at Forsyth Technical Institute.

Chairman Moore called attention to various meetings of interest to the trustees that will be held in the near future.

No business was transacted during an informal Executive Session.

There being no further business, the meeting was adjourned at 10:15 p.m.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Recorder