MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON JANUARY 12, 1971

Immediately following a swearing-in ceremony for each Board member in order to update the files and the taking of a group photograph for the yearbook, the Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Trustees Conference Room (A-203) of the college at 7:30 p.m. on Tuesday, January 12, 1971, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. White.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Mr. Eugene M. White
Mr. Earl M. Spencer
Mr. J. Ray Childers
Mr. E. P. Dameron
Dr. E. W. Phifer, Jr.
Mr. Frank C. Patton
Mr. D. Holmon Sigmon
Mr. Thad M. Poteat
Mr. G. Maurice Hill

Members absent: Dr. C. L. Walton

Others present: Mr. Frank M. DiSanto, President of the Western Piedmont Foundation, Inc.
Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Assistant to the President
Mr. R. E. Wilson, Business Manager
Mr. Giles F. Shepherd, Instructor in Physics and SACS Self-Study Director
Mrs. Peggy Ballew, Secretary to the President

Chairman Moore began the meeting with a brief word on the swearing-in of the Board members at the beginning of the meeting, explaining that this was done in order to bring all files up-to-date.

Mr. Spencer moved, and Mr. Hill seconded, that the reading of the Minutes be dispensed with and that they be approved as distributed. Approval of the motion was unanimous.

It was reported that the Executive Committee and the Finance Committee had not met since the last full Board meeting. Chairman Moore asked Mr. Carr, Chairman of the Buildings and Grounds Committee, to summarize the actions of his committee. His report follows:

Buildings and Grounds Committee Meeting, January 11, 1971

1. Voted to recommend to the Board of Trustees that approval be given for the construction of an additional maintenance building at an estimated cost of $6,000.
2. Voted to recommend to the Board of Trustees that the college proceed with plans for a third phase of construction to consist of a classroom/office building, and at the same time to make further study of means of providing outdoor physical education facilities.
3. Asked the Administration to propose temporary functional designations for the college buildings in lieu of the alphabetical designation.
4. Discussed a dedication and open house for Buildings "E" and "F" to be held in the spring.
5. Discussed the possibility of using money previously earmarked for works of art (in new construction) for the purchase of additional equipment.

Following a discussion during which Dr. Blank explained that the money set aside for works of art (Item #5) could be used for movable equipment (but not for construction), Mr. Hill moved that the administration be authorized to use this money to purchase equipment. Mr. Spencer seconded, and the motion passed unanimously.

Mr. Carr, on behalf of the Buildings and Grounds Committee, moved that the College proceed with the plans for a third phase of construction (Item #2), based on approximately $150,000 to $200,000 of local funds that had been carried over from the original bond money and the possibility of obtaining funds through the Vocational Education Act (Section 211) and Appalachia 214. Mr. Dameron seconded, and the motion passed unanimously.

At the request of the board, Mr. Wilson gave a description of the proposed maintenance building, as presented by the Buildings and Grounds Committee to the Board for approval (Item #1). Dr. Phifer seconded the motion of the Buildings and Grounds Committee, and it was unanimously approved.

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As a non-agenda item, Chairman Moore brought up the matter of the reappointment of Mr. Livingston Vernon as the College Attorney since he was the original College Attorney who resigned during his tenure as district judge. Mr. Patton so moved, Dr. Phifer seconded, and the motion passed unanimously. Mr. Moore asked Dr. Blank to notify Mr. Vernon and also to thank Mr. Powell for his valuable services during the period when Mr. Vernon was not available.

Chairman Moore announced that there will be a meeting of the North Carolina Trustees Association in Raleigh on January 21, 1971, for any trustee who could possibly go.

At the chairman's request, the election of officers was postponed at the last meeting. He, at this time, opened the floor for nominations. Dr. Phifer moved that the chairman (Mr. Moore) and vice-chairman (Mr. Carr) be reelected, and Mr. White seconded. Mr. Hill moved that the nominations be closed, and the chairman and vice-chairman were unanimously reelected. Chairman Moore recommended that Dr. Phifer be elected as secretary, Mr. Sigmon seconded and Dr. Phifer was elected unanimously.

As a part of the president's report, Dr. Blank reported that in order to retain accreditation in the Southern Association of Colleges and Schools, the college is currently undergoing a self-study. He then introduced Mr. Giles Shepherd, Instructor in Physics who is Chairman of the Self-Study Steering Committee and Director of the Self-Study. Mr. Shepherd reported on the work that his committee is doing, the calendar of activities of the self-study, and other areas of the self-study and accreditation. He distributed questionnaires to each trustee and asked them to fill these out and return them as soon as possible. A general discussion followed.

Dr. Blank gave a general report on the College, indicating the enrollment trend is toward short courses in the vocational program, and a faster rate of increase is occurring in occupational areas rather than in college transfer. He reported that the college hopes to be able to add a dental assistant program by next year, using some facilities at Western Carolina Center, and has aspirations of adding a data processing program when it is feasible to do so. He also reported on a new MDTA program in sewage disposal. Dr. Blank stated that the county commissioners' decision to retain the assessment ratio at 60% will give the college more operating funds next year.

Chairman Moore asked Dr. Phifer for a general idea on the plans for dedication of the new buildings. Dr. Phifer indicated that it was the consensus of the Buildings and Grounds Committee to have an open house and Have a speaker. It was generally agreed to try to get the governor or if he is unavailable, a president of one of the colleges in the state. He indicated that there was a possibility that Governor Scott would give the commencement address at the North Carolina School for the Deaf and might be able to come to Western Piedmont at the same time, but would have to wait and see.

At this time, Chairman Moore welcomed Mr. DiSanto, new President of the Western Piedmont Foundation, Inc., to the Board meeting and asked for any comments he wished to make. Mr. DiSanto asked for recommendations from the Board of Trustees and from the college administration for goals to be set by the Foundation. A general discussion followed concerning the Foundation, needs of the college, pledges that have been made, amounts collected, and general goals and plans for fund-raising.

Dr. Blank and Mr. Wilson briefly commented on the quarterly budget report which was included in the trustees' packets.

During an executive session, a general discussion was held.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Acting Clerk

MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON APRIL 27, 1971

Immediately following a multi-screen slide presentation by the Student Association in the Teaching Auditorium, the Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Library Conference Room of the College at 7:30 p.m. on Tuesday, April 27, 1971, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. White.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Dr. E. W. Phifer, Jr.
Mr. Eugene M. White
Mr. J. Ray Childers
Mr. E. P. Dameron
Mr. D. Holmon Sigmon

Members absent: Dr. C. L. Walton
Mr. Frank C. Patton
Mr. Earl M. Spencer
Mr. G. Maurice Hill
Mr. Thad M. Poteat

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Assistant to the President
Mr. Miles Eckerd, Administrative Intern from N. C. State University
Mrs. Peggy Ballew, Secretary to the President

Dr. Phifer moved, and Mr. White seconded, that the Board dispense with the reading of the Minutes and that they be approved as distributed. The motion was unanimously passed.

Mr. Moore asked Dr. Blank to summarize the actions of the committees since the last full Board meeting. He reported as follows:

Executive Committee Meeting of February 26, 1971

I. Approved the proposed salary recommendations for instructional faculty and administrative staff for the 1971-1972 fiscal year, subject to the availability of funds.

II. Approved a proposed organizational structure for 1971-1972.

III. Went on record as endoring a proposed Act to Establish Traffic Regulations for all Institutions within the North Carolina Community College System which is being sponsored by Rockingham Community College and to be introduced in the current session of the North Carolina State Legislature.

IV. In non-agenda items, Dr. Blank invited the committee's attention to the following:

A. Mr. Moore has been provided fiscal information regarding the interest of the State Board of Education in requesting the restoration of funds for the A, B, and C budgets from the General Assembly.

B. A joint meeting of Western Piedmont Community College and Caldwell Community College trustees with area legislators is being planned. (The meeting was held on March 20.)

C. By consensus, the Executive Committee endorsed in principle the establishment of the Western Piedmont Community College Alumni Association.

D. Dr. Blank reported on an incident between two students involving racial overtones. He further reported the incident had been resolved satisfactorily.

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Buildings and Grounds Committee Meeting of April 8, 1971

I. Discussed the initial planning for a third-phase construction project.

II. By consensus, the committee authorized the college to proceed further with plans for physical education fields, including a lake, and that the architects be instructed to incorporate the college staff's ideas into a master development plan for presentation at a future Buildings and Grounds Committee meeting.

III. Authorized the college to accept the recommendations from Laxton Construction Company and Odell Associates, Inc. concerning the stabilization of bank and road of the new parking lot and, in addition, authorized the college to install a guardrail over the approximately 180 feet of remedial work.

IV. Mr. Wilson presented information on the new access road to the college and the Highway Commission's fine cooperation in constructing this portion of road for easier maintenance and beautification.

V. Agreed to recommend that the Trustees present to the Western Piedmont Foundation the pressing need for additional landscaping.

Executive Committee Meeting of April 27, 1971

I. Approved the recommendation for appointment to the tenurial faculty for the following:

A. Mr. Charles Galyon - Instructor in Physical Education

B. Mr. Richard M. Hawes - Instructor in Biology

C. Mr. Odell Witherspoon - Instructor in Mathematics

D. Mr. Larry Mull - Instructor in Business

E. Mr. Giles Shepherd - Instructor in Physics

II. Gave committee approval of a community survey in connection with the college self-study for reaccreditation by the Southern Association of Colleges and Schools.

III. Approved the recommendation for educational leave with pay for the following instructors in accordance with State Board of Education and Department of Community Colleges policies and regulations:

A. Mr. Fred Acuff - full summer quarter, 1971 - advanced courses in Chemistry, Education and Geology

B. Mrs. Nancy Almond - full summer quarter, 1971 - further graduate work in English at Butler University or University of Indiana

C. Mrs. Nadia Blahut - full summer quarter, 1971 - return to industry for skills and procedures up-dating

D. Mr. James Cates - full summer quarter, 1971 - work on MBA at A.S.U., or Ed.D. at University of Tennessee

E. Mrs. Mary Ann Chou - first summer term, 1971 - graduate courses at A.S.U.

F. Mrs. Ruby Harbison - second summer term, 1971 - post master's work in Biology at A.S.U.

G. Miss Mildred Messick - full summer quarter, 1971 - courses in reading at A.S.U.

H. Mrs. Ruth Thomas - full summer quarter, 1971 - graduate work at UNC-G

I. Mr. Odell Witherspoon - full summer quarter, 1971 - graduate work at A.S.U.

IV. Approved the appointment nomination of Mr. Richard N. Fisher as a Counselor, subject to the availability of funds from a federal grant.

A lengthy discussion of the various actions of these committees followed, during which Dr. Blank explained the remedial work that was recommended on the bank.

Mr. Moore reported briefly on the joint meeting of the Western Piedmont Trustees with the Trustees of Caldwell Community College and area legislators, calling on other trustees who attended for their general impressions of the effect of the meeting.

Mr. White reported on the congressional meeting in Washington which he had attended on behalf of the Trustees.

Following further discussion, Mr. White moved that the actions of the Executive Committee and of the Buildings and Grounds Committee be given full Board approval. Mr. Dameron seconded, and the motion passed unanimously.

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Dr. Blank called attention to the Quarterly Financial Report that was contained in the trustee's packets. A general discussion followed.

Dr. Blank, in the President's Report, indicated that this seemed to be the most stable year of the college since its beginning and that the lack of faculty turnover will increase the stability next year.

Dr. Phifer reported that Governor could not speak at the dedication of the two new buildings.

During an Executive Session, the trustees continued the discussion about the Dedication and Open House, including possibilities of several speakers.

The Board, by consensus, commended the administration for its continued excellent work.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Acting Clerk

MINUTES OF THE QUARTERLY MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON JULY 13, 1971

The Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Library Conference Room of the College at 7:30 p.m. on Tuesday, July 13, 1971, with Chairman W. Stanley Moore presiding. The Invocation was offered by Mr. White.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Dr. E. W. Phifer, Jr.
Mr. Earl M. Spencer
Mr. Eugene M. White
Mr. Thad M. Poteat
Mr. J. Ray Childers

Members absent: Mr. Frank C. Patton
Mr. G. Maurice Hill
Dr. C. L. Walton
Mr. E. P. Dameron
Mr. D. Holman Sigmon

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. R. E. Wilson, Business Manager
Mrs. Peggy Ballew, Secretary to the President

Mr. Poteat moved, and Mr. Spencer seconded, that the Board dispense with the reading of the Minutes and that they be approved as distributed. The motion passed unanimously.

Chairman Moore asked that the best wishes of the Board of Trustees be sent to Dr. Walton, member of the Board, who is a patient in Chapel Hill Hospital.

Chairman Moore announced the reappointments to the Board of Trustees for eight year terms for Mr. Carr (Burke County Public Schools Board of Education) and Mr. Sigmon (Burke County Board of Commissioners).

Mr. Moore asked Dr. Blank to summarize the actions of the Executive Committee since the last full Board meeting. His report follows:

Executive Committee Meeting of April 27, 1971

I. Approved tenure status for the following instructors:
   A. Mr. Charles Galyon - Instructor in Physical Education
   B. Mr. Richard M. Hawes - Instructor in Biology
   C. Mr. Odell Witherspoon - Instructor in Mathematics
   D. Mr. Larry Mull - Instructor in Business
   E. Mr. Giles F. Shepherd - Instructor in Physics

II. Authorized the distribution of a proposed questionnaire to selected segments of the public to obtain data necessary for the completion of the institutional self-study involved with reaffirmation of accreditation with the Southern Association of Colleges and Schools.

III. Approved educational leave with pay for the following faculty members, subject to D.C.C. and institutional regulations, and subject to the approval of each person's program by the college administration:
   A. Mr. Fred Acuff - full summer quarter 1971 - graduate courses in Chemistry, Education and Geology
   B. Mrs. Nancy Almond - full summer quarter 1971 - graduate courses in English at Butler University or University of Indiana
   C. Mrs. Nadia Blahut - full summer quarter 1971 - return to industry for skills and procedures updating
   D. Mr. James Cates - full summer quarter 1971 - work on MBA at A.S.U.
   E. Mrs. Mary A. Chou - first summer term 1971 - graduate courses at A.S.U.
   F. Mrs. Ruby Harbison - second summer term 1971 - post master's work in Biology at A.S.U.
   G. Miss Mildred Messick - full summer term 1971 - courses in reading at A.S.U.
   H. Mrs. Ruth Thomas - full summer quarter 1971 - graduate work at UNC-G
   I. Mr. Odell Witherspoon - full summer quarter 1971 - graduate work at A.S.U.

IV. Approved the appointment nomination of Mr. Richard N. Fisher for the position of counselor in the Student Services Division, the salary of the position to be paid from Vocational Education Funds for Disadvantaged and Handicapped Persons.

Executive Committee Meeting of June 25, 1971

I. Chairman Moore announced the reappointments of Mr. Carr and Mr. Sigmon to the Board of Trustees for eight year terms.

II. Approved appointment nominations for the following:
A. Mr. Jason D. Bryant - Instructor in Business
B. Miss Frankie M. Duncan - Instructor in Nursing
C. Mr. Roger C. Carter - Instructor in Engineering
D. Mr. Alexander Huppe - Instructor in English
E. Mrs. Glenda G. Purvis - Instructor in Dental Assisting

III. Confirmed the administrative action taken in authorizing educational leave with pay for Mr. William Young (whose name was omitted from the previous list).

IV. Approved the release from contract for Mrs. Clara Fowler.

V. Approved a legislative resolution which had been agreed to by a telephone poll of the trustees.

VI. Held a discussion concerning a student who had been dropped from the nursing program because of failing a course involving clinical performance. The discussion included the possibility of a formal hearing and/or legal action.

VII. Recommended approval to the full Board for the Faculty Senate to function in accordance with the provisions of a revised constitution.

VIII. Held a general discussion concerning:
A. The Quarterly Board Meeting on July 13.
B. The Summer Graduation on August 17, with Dr. Raymond Stone as the speaker.
C. The Dedication of Second-Phase Construction on September 19 with Dr. William C. Archie as speaker.
D. Actions of the Joint Appropriations Committee of the General Assembly.

Executive Committee Meeting of July 13, 1971

I. Authorized salary adjustment of the faculty and administrative staff upward due to the increased availability of funds stemming from the partial restoration of funds to the operating budget.

II. Authorized the acceptance of the resignation of Mr. Brooks Piercy and the appointment of Mr. Richard Greene to fill the position of Director of Continuing Education. Mr. Lamar Wommack becomes the Assistant Director of Continuing Education.

III. Authorized the acceptance of the resignation of Mrs. Nancy Almond.

IV. Received a general status report on staffing and resources for 1971-72.

V. Received a report on the status of the nursing student problem.

VI. It was announced that WPCC may have a musician-in-residence for one-half time during the next academic year, pending approval of arrangements which are in progress between WPCC, The Department of Community Colleges, and the N. C. Council of the Arts.

Following Dr. Blank's report, a lengthy discussion was held concerning the nursing student problem. The problem concerns a student, Mrs. Carolyn Honeycutt, who was exited from the nursing program on the basis of a unanimous decision by the nursing department that her clinical performance was unsatisfactory. Although Mrs. Honeycutt has not requested the formal hearing on the matter, to which she is entitled by college policy, she has retained legal counsel to represent her grievance. Her claim is that she should be permitted reentry in the program and that the nursing department was unjustified in awarding her a failing grade in clinical performance. Dr. Blank indicated that, until such time as a formal hearing recommends otherwise, there are insufficient grounds for administrative reinstatement of Mrs. Honeycutt. Such administrative action would be contrary to the professional judgment of the nursing department concerning Mrs. Honeycutt's clinical performance. No further action was taken.

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Chairman Moore presented the recommendation from the Executive Committee that the full Board authorize the Faculty Senate to operate within the framework of the revised constitution and asked if there was a motion to that effect. Mr. White so moved, Mr. Spencer seconded, and the motion was approved.

Chairman Moore asked Dr. Blank to give a brief explanation of the incidents relating to the resignation of Mr. Piercy. A discussion followed. Mr. Moore indicated that, according to a letter received from Dr. Fountain, Director of the Department of Community Colleges, no further action was necessary.

It was reported that the Buildings and Grounds Committee had not met since the last Quarterly meeting. Dr. Blank indicated that the College Buildings and Grounds Committee is working on some proposals and that recommendations to the Trustee committee will be forthcoming.

Dr. Blank announced a planned trip to Rockingham Community College in the near future to get ideas on a fund-raising drive for any members of the Board who could possibly go.

Chairman Moore asked Mr. Wilson to review the budget reports distributed prior to the meeting. He went over the reports, indicating that expenditures for this fiscal year was the closest that the college had been to the actual budget. He indicated that there will be an increase in the local operating budget for the new fiscal year due to the revaluation of property and the tax assessment ratio being maintained at 60%. Mr. Wilson stated that the reason for the delay in presenting the budget to the full Board for approval was due to the fact that the College has not received the state budget for combining with the local budget for presentation. A general discussion followed.

Reference was made to the ratified bill establishing traffic regulations on the campuses of all institutions within the North Carolina Community College System. Dr. Blank indicated that recommendations will be forthcoming to the Board for traffic regulations.

Dr. Blank reported that, by arrangement with Mr. Moore, at each quarterly Board meeting a different division director will report on the work of his division. He then introduced Mrs. Nancy Moore, Director of Student Services, who reported on the work of Student Services. A discussion followed Mrs. Moore's report during which Chairman Moore commended Mrs. Moore on the national honor recently received by her.

During an Executive Session, the Board of Trustees unanimously voted to commend the administration on its continued excellent work. On motion of Dr. Phifer, seconded by Mr. Spencer, the Board unanimously voted to increase the local supplement to the salary of the President by the sum of $1,000 a year. This would increase the local supplement from $4,000 to $5,000 annually. This would be effective for the fiscal year beginning July 1, 1971.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Peggy Ballew
Recorder

MINUTES OF THE ANNUAL MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON OCTOBER 26, 1971

The Board of Trustees of Western Piedmont Community College convened for its regular annual meeting in the Library Conference Room of the College at 7:30 p.m. on Tuesday, October 26, 1971, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Mr. Frank C. Patton
Mr. Earl M. Spencer
Mr. Thad M. Poteat
Mr. J. Ray Childers
Mr. E. P. Dameron
Dr. E. W. Phifer, Jr.
Mr. Eugene M. White

Members absent: Dr. C. L. Walton
Mr. G. Maurice Hill
Mr. D. Holmon Sigmon

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Dean of the College
Mr. Ronny E. Wilson, Business Manager
Mrs. Sylvia H. Young, Secretary to the Dean of the College

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Chairman Moore called the meeting to order and asked Mr. White to open the meeting with a prayer. After the prayer, the Chairman asked if there was a motion to dispense with the reading of the Minutes of the previous meeting and to approve them as distributed. Mr. Dameron so moved, Mr. Carr seconded, and the motion carried.

The Chairman asked Dr. Blank to summarize the actions of the Executive Committee since the last full Board meeting. His report follows:

Executive Committee Meeting, July 13, 1971

I. Approved a revised Faculty and Professional Staff Salary recommendation made possible as a result of a partial restoration of funds to the operating budget of community colleges and technical institutes.

II. Approved the action of the President in asking Mr. Brooks Piercy to submit his resignation, and in the acceptance of that resignation.

III. Approved the recommendation that Mr. Richard Greene be made Director of Continuing Education and that Mr. Lamar Wommack be made Assistant Director of Continuing Education.

IV. Approved the action of the President in granting the release from contract of Nancy Almond.

V. Dr. Blank reported on the status of a nursing student problem.

Joint Meeting of the Executive Committee and Finance Committee, August 4, 1971

I. Approved the combined State and Local Budgets as presented.

II. Mr. Moore reported on a visit to Rockingham Community College by a delegation from Western Piedmont, the purpose of which was to visit the new Student Center and discuss the fund-raising campaign conducted.

III. Mr. Moore noted as a matter of information that the 1971 Legislature had authorized county commissioners to levy local taxes for the support of community colleges and technical institutes without a vote of the people.

IV. Granted a one-year leave of absence, without pay, to Mr. Ross Frazier to work on his master's degree at the University of Tennessee.

V. Granted a release from contract for Mr. Fred Wright, to be effective August 31, 1971.

Executive Committee Meeting, August 31, 1971

I. Approved Appointment Nominations for:
   A. Mrs. Marcia G. Jackson - Instructor in Medical Laboratory Assisting
   B. Mrs. Joanne S. Johnston - Instructor in Mental Health
   C. Mrs. Doris G. Poteat - Instructor in Business
   D. Dr. Thomas G. Johnson, Jr. - Director of Dental Assisting
   E. Dr. William A. Weathers - Adjunct Instructor in Dental Assisting
   F. Mr. W. Reid Cornwell, Jr. - Instructor in Psychology

II. Approved, subject to rewording in a more formal style, a resolution which would exempt out-of-state students in the Health Manpower Programs, which are supported by Appalachian Regional Commission funds, from payment at the usual out-of-state rate.

III. Approved the following motion: "That the Executive Committee authorize the College to upgrade its computer system to an in-house computer system, subject to approval at the state level, and further, subject to particulars to be worked out by the administration as based on further input from faculty specialists and various department chairmen."

IV. Dr. Blank informally presented the lists of names being prepared by the staff, preliminary to the reactivation of advisory committees for the various technologies.

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Buildings and Grounds Committee Meeting, October 18, 1971

I. Approved motion to recommend proceeding with a topographical survey of the campus preliminary to a final decision on the location of outdoor physical education facilities, subject to statement from the North Carolina State Attorney General that the survey and construction may be paid for from bond money.

II. Decided to remove glass-breakage coverage from college insurance policy.

III. Reviewed final draft of landscaping plans, and passed a motion to recommend that the Board request release of the sum of $10,000 from the Western Piedmont Foundation to be used to pay for the second phase landscaping and for the erection of a suitable sign at the entrance to the campus when Highway 64 construction is completed.

IV. Passed a motion to request that the Board approve the expenditure of up to $1,600 from the $10,000 from the Foundation for local purchase of shrubs and other plants to be set by volunteers from among students, faculty, and staff according to the landscaping plans.

V. Expressed appreciation to Mr. Olsen for leadership in the planting project, and to all others who assisted. The committee chairman directed Mr. Stanley Moore to write an appropriate letter of appreciation.

Executive Committee Meeting, October 26, 1971

I. Granted permission to Mr. Roy McGalliard and Mrs. Mary Boyles to copyright (in their names) a teaching document they had prepared, subject to the following conditions:

1. So long as Western Piedmont publishes the text and makes it available to students at cost, Western Piedmont will retain the right to fully use the text without payment of royalty.

2. Mr. McGalliard and/or Mrs. Boyles reserve the right to use the text at any institution with which either may be associated in the future.

3. If the text is commercially published at some future date, the copyright holders will waive royalty payments on copies purchased by Western Piedmont for resale to students.

II. Approved appointment nominations for the following:
A. Mrs. Barbara Mauney - Instructor in Medical Laboratory Assisting
B. Mrs. Alice Roye - Instructor in Nursing

III. Heard and approved Policy Requests:
A. Recommendation for Policy on Deferred Payment
B. Recommendation for Resolution on Acquisition of Excess Property

IV. Received as information a document describing the inauguration of a procedure by means of which senior administrators of the College carry out the duties of Evening Director on a rotating basis.

V. Recommendations from Trustees Buildings and Grounds Committee

A. Release of Foundation Funds for Second Phase Landscaping Project and erection of a college sign.

1. Agreed to request of the Board of Trustees that it release $10,000 of Foundation funds to pay for second-phase landscaping and the erection of a suitable college sign at the entrance road when the highway construction is completed.

B. Release for Expenditure of up to $1,600 by local purchase for planting of shrubbery.

1. Agreed to request approval of the Board of Trustees for the expenditure of up to $1,600 of the second-phase landscaping funds for the local purchase of small shrubs.

C. Request for authority to proceed with Topographical Survey

1. Granted approval for the College to proceed with a topographical survey prior to determination of exact location of outdoor physical education facilities, subject to certification from the State Attorney General that local bond money may be used for that purpose.

D. Recommendation for Cancellation of Glass Mercantile Policy from general insurance coverage.

1. Approved recommendation for cancellation of Glass Mercantile Policy from general insurance coverage. This policy was becoming unreasonably costly, but might be necessary if a riot or civil disorder occurred. A deductible policy was discussed but was not available. Further discussion with Mr. Cash brought out the fact that our Special Multi-peril Policy would cover us in the event of riot, therefore, it was recommended to cancel the Glass Mercantile Policy.

Chairman Moore stated that at the Foundation Meeting, the Foundation agreed to release to the Board of Trustees, the sum of $10,000 to be used for landscaping and erection of a sign. Buildings and Grounds Committee and Executive Committee asked that the Board of Trustees accept $10,000. Mr. Moore commended Mr. Olsen for his work in the volunteer planting project. He felt that the plants were purchased at a very reasonable rate and that this was a considerable savings.

Dr. Phifer moved that the Board of Trustees request the Western Piedmont Foundation to make available the sum of $10,000 to go toward landscaping and that this Board authorize the expenditure of $1,600 for volunteer planting of shrubbery. Mr. White seconded and the motion carried unanimously. The Board expressed appreciation to Mr. Olsen and the SCARED Club for their fine work.

Dr. Blank and Mr. Wilson called attention to the local budget report, for the period ending September 30, 1971, contained in the trustees' packet. A discussion followed.

A general discussion followed concerning the use of the College Auditorium by community groups. No action was required or taken.

Election of Officers

Reelected for one-year terms were W. Stanley Moore, Chairman, and Robert P. Carr, Vice-Chairman. When the annual election was called, Dr. Phifer made the motion that the present Chairman and Vice-Chairman be reelected. It was duly seconded, and the motion was carried unanimously. Upon the authority of the By-Laws, the Chairman then recommended the reelection of Dr. Phifer as secretary. The motion was made by Mr. Spencer and seconded by Mr. Poteat that Dr. Phifer continue as secretary. The motion carried unanimously.

CCD319

The Chairman requested Dr. Blank to make the President's Report. He did so by explanation of the materials (Status Report to Board of Trustees for Academic Year 1970-71) distributed to each trustee.

Mr. Moore commended the Administration on the fine preparation of materials for the Board. He also expressed appreciation to the college staff for keeping the Board informed of college progress.

Heard a personal report from Mrs. Fulk, Director of Learning Resources, on the operation and status of the Learning Resources Division.

During an Executive Session, after discussing the annual report, the Board by unanimous agreement, commended the administration for the generally high level of operation of the College during the academic year 1970-1971.

On motion of Dr. Phifer, seconded by Mr. Dameron, the Board voted unanimously to pay as a local supplement the sum of $400 each for the fiscal year 1971-1972 to Mr. H. D. Moretz as Dean of the College and to Mr. Ronny Wilson as Business Manager, said supplement to be paid when allowable under Wage and Price Board regulations.

A number of other matters were informally discussed, but no further official action was taken.

There being no further business, the meeting was adjourned.

E. W. Phifer, Jr., M. D.
Secretary

W. Stanley Moore
Chairman

(Mrs.) Sylvia H. Young
Acting Clerk