MINUTES OF POSTPONED REGULAR MEETING

HELD ON JANUARY 17, 1968

The postponed regular quarterly meeting of the Board of Trustees of Western Piedmont Community College was held on Wednesday, January 17, 1968, at 5:00 P. M. at the College.

Members present:	Dr. E. W. Phifer, Jr., Chairman Mr. W. Stanley Moore Dr. C. L. Walton Mr. Thad M. Poteat Mr. Ben E. Hoffmeyer Mr. Eugene M. White Mr. Robert P. Carr Mr. Earl M. Spencer Rev. L. Clement Hahn
Members absent:	Mr. G. Maurice Hill Mr. Frank C. Patton Mr. E. P. Dameron
Others present:	Dr. Gordon C. Blank, President Dr. Garmon B. Smith, Dean of Instruction Miss Betty Claywell, Clerk Mr. Jack Copeland, Architect Mr. William R. Pursley, Architect

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The meeting was called to order by Chairman Phifer. Mr. Hahn opened the meeting with prayer.

Due to the absence of several members, the photograph of the original Board was cancelled and Chairman Phifer suggested that the President arrange a future date for a photograph, possibly at 1:00 P. M. on a Saturday.

The Chairman called for corrections or additions to the Minutes of the meeting of October 10, 1967. Without objection, the Minutes were approved as written and previously distributed to the members.

President Blank reported on the Executive Committee meeting of November 6, 1967. Mr. Spencer moved, with a second by Mr. Poteat, that the actions of the Committee be approved. The vote was unanimous.

President Blank reported on the Executive Committee meeting of December 15, 1967. Upon motion of Mr. White and second of Dr. Walton, the actions taken were unanimously approved by the Board.

Mr. Carr moved that the full Minutes of the two meetings be approved by the Board. Mr. Hoffmeyer seconded the motion and it carried unanimously.

Chairman Phifer called upon Mr. Jack Copeland and Mr. Ray Pursley, representatives of the firm of A. G. Odell and Associates, to give a status report on the new facilities. Mr. Copeland stated that temporary power had been arranged for Building "A" so that heat could be furnished for completion work and that the building should be ready for occupancy by March 1. He outlined

the plan for a change order to enclose the loggias for use as a student center, and presented sketches for Board consideration. Members of the Buildings and Grounds Committee, Chairmaned by Mr. Carr and including Mr. White, Mr. Hoffmeyer, and Mr. Poteat, approved the change order for enclosure of the loggias. Subsequently, the full Board, upon motion of Mr. Spencer and second of Mr. Hahn, unanimously endorsed the change. Various other changes were discussed, and a recommendation was made to further investigate the costs and types of flagpoles which might be obtained before approval was given to the flagpole now under consideration. This matter was referred to the Buildings and Grounds Committee. The architect's representatives were excused after this presentation.

Dr. Blank reported on the Media Project. He stated that the Chester Electronic Laboratories contract called for work to begin January 1 but that it would not be completed until after occupancy.

Mr. Carr reported on the petition for annexation. He stated that the petition had been prepared and called for a resolution empowering the Chairman of the Board and the Secretary to sign the petition. Mr. Spencer moved that the resolution be adopted. Mr. Poteat seconded the motion, and it was unanimously approved.

Miss Claywell reported that the matter of a landscaping plan for the campus was being investigated.

The first reading of a proposal for amendment of the By-Laws was given as follows:

It is proposed that the By-Laws of the Board of Trustees be amended by the substitution of the following language for the language now included under Article VI, Section 7:

> "The signatures of the Chairman of the Board of Trustees and the President shall be affixed to all degrees and diplomas in recognition of the completion of curriculum programs. The signatures of the Dean of Instruction and the President shall be affixed to certificates awarded in recognition of completion of all General Adult, Basic Adult, Special Extension, Extension short courses, MDTA short courses, and other special certificate programs."

A written report from the office of Mr. Frank Patton, Chairman of the Foundation Nominating Committee, was distributed. Mr. Spencer moved that the Board adopt the names of those persons who agreed to serve on the Foundation, including the name of Mr. Tom W. Scott when confirmed, and that this constitutes the Board of the Foundation. Mr. Moore seconded the motion and it carried unanimously.

President Blank reported on the enrollment data for the Fall Quarter.

He further reported that the College has been invited to participate

in a physics revitalization program sponsored by the Regional Education Laboratory for the Carolinas and Virginia, the University of North Carolina at Chapel Hill, and the Center for Research in College Instruction in Science and Mathematics. The purpose of the program is to encourage twenty small colleges in the Southeast to extend and revitalize their programs in physics and physical science by providing graduate level institute experience to teaching faculties, assisting in the purchase of apparatus, encouraging local improvements, by providing consulting services to faculty and helping to identify talent through a testing program. The amount of money to be made available to RELCV depends on final approval of the project by a national funding agency and the amount of money to be available to the College depends on the amount of matching funds we can supply.

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President Blank discussed the timing of our bid for accreditation by the Southern Association of Colleges and Schools. He pointed out that all indications were that we would be in as good a position to go for accreditation this year as we would be in next year. He requested Board permission for the Executive Committee to act on matters pertaining to the accreditation bid. Mr. Hoffmeyer moved, with second by Mr. White, that the Executive Committee be empowered to act on behalf of the Board. The vote was unanimous.

Dr. Blank reported on the status of the nursing program and requested approval of the appointment of Miss Doris M. Kemble as Instructor in Nursing with the approval of the Executive Committee. Mr. White moved that the nomination be approved, Dr. Walton seconded, and the vote was unanimous.

A report was submitted on the actions taken in order to prepare for the College's insurance program. Dr. Phifer assigned the Executive Committee as the Committee to act on behalf of the Board as the need arises.

On motion of Mr. Moore, seconded by Mr. Carr, the Board unanimously approved authorization for Dr. Garmon Smith and Mrs. Betty Whitaker to sign warrants drawn on the State Treasurer and on local accounts.

Dr. Blank reported on the second-round construction and the Regional Health Project. He stated that uncertainty of HEFA funds might delay second-round plans, but it might be possible to plan on the para-medical building under the Regional Health Program for additional space.

There being no further business, the meeting adjourned at 6:30 P. M.

Betty N. Claywell

Betty N. Claywell, Clerk

Ben E. Hoffmeyer

Ben E. Hoffmeyer, Secretary to the Board of Trustees

MINUTES OF POSTPONED REGULAR MEETING

HELD ON APRIL 15, 1968

A postponed regular quarterly meeting of the Board of Trustees of Western Piedmont Community College was held on Monday, April 15, 1968, at 7:30 P. M. at the College.

Members present:	Dr. E. W. Phifer, Jr., Chairman Mr. W. Stanley Moore Mr. Frank C. Patton Rev. L. Clement Hahn Mr. Earl M. Spencer Mr. Robert P. Carr Mr. E. P. Dameron Mr. Eugene M. White Mr. Ben E. Hoffmeyer
Members absent:	Mr. G. Maurice Hill Dr. C. L. Walton Mr. Thad M. Poteat
Others present:	Dr. Gordon C. Blank, President Dr. Fred Lenfestey Miss Betty Claywell Dr. Garmon B. Smith

The meeting was called to order by Chairman Phifer. Mr. Hahn opened the meeting with prayer.

There being no corrections or additions to the Minutes of the meeting of January 17, 1968, previously distributed to the Trustees, the Minutes were approved as written.

Dr. Blank summarized the actions of the Executive Committee in a meeting held on February 23, 1968. The Board unanimously approved the action taken by the Committee at that time, upon motion of Mr. White and second of Mr. Spencer.

Dr. Blank reported on the actions of the Committee at a meeting on March 29, 1968. Upon motion of Mr. Dameron, seconded by Mr. Hahn, the Board unanimously approved the action taken on that date.

A summary of the actions of the Executive Committee meeting of April 11, 1968 was given by Dr. Blank, together with a summary of actions taken on April 12, 1968 by the Committee. There was full discussion of events leading up to the termination of the contract of Mr. John Palm. The discussion included the policy regarding the use of alcohol on campus, the role of the Student Government Association in the dismissal or suspension of a student, the policy and procedure for release of a faculty member from his contract. Mr. Moore moved that it be recorded in the Minutes that Mr. Palm had been invited to appear before the Trustees, that he chose not to do so at the time he was invited, and that the Board does recognize his right of appeal. Mr. Dameron

seconded the motion and it carried unanimously. Mr. White moved that the actions of the Executive Committee in the April 11 and April 12 meetings be confirmed. Mr. Hoffmeyer seconded and the vote was unanimous.

Chairman Phifer called on Mr. Carr for a report of the Buildings and Grounds Committee. Mr. Carr reported on the status of remaining construction items. He reviewed the actions of the Committee in approving the proposal of A. G. Odell, Jr. and Associates for a broad landscaping design. He announced that South Mountain Lumber Company had submitted the high bid for timber and the Committee had approved this bid. He stated that the Committee had approved the purchase of a telescopic flagpole. Mr. Carr further reported that the latest information on the paving of the entrance road was that this would be done soon after May 1 and before the Open House. Mr. Patton suggested that the Buildings and Grounds Committee investigate renting part of the site to Broughton Hospital for planting in alfalfa.

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Mr. Spencer moved that the By-Laws of the Board of Trustees be amended by the substitution of the following language for the language now included under Article VI, Section 7:

> "The signatures of the Chairman of the Board of Trustees and the President shall be affixed to all degrees and diplomas in recognition of the completion of curriculum programs. The signatures of the Dean of Instruction and the President shall be affixed to certificates awarded in recognition of completion of all General Adult, Basic Adult, Special Extension, Extension short courses, MDTA short courses, and other special certificate programs."

Mr. White seconded the motion and it carried unanimously.

Dr. Blank reported that the Foundation has been established and that plans were under way for an organizational meeting on Saturday evening, April 27.

A report on insurance proposals was given by the Business Manager. Several questions were raised and the Business Manager was directed to look further into the matter of the division of the agents' commission and the possibility of raising the coverage for the blanket honesty bond and whether the bond covered supplies. Mr. Spencer moved that the Administration be given the right to proceed with the drawing of specifications and awarding bids after determination of the matters in question. Mr. Patton seconded, and the vote was unanimously in favor.

On motion of Mr. Moore, second of Mr. Spencer, North Carolina National Bank and Wachovia Bank & Trust Company were approved as depositories for funds of the institution, in addition to Northwestern Bank. The motion carried unanimously.

Mr. Patton moved that the Board approve spending for certain motor vehicles needed by the College from line item 1243 and that approval be given to transfer from this line item to other items in the local budget where funds were needed. Mr. Hahn seconded, and the motion carried unanimously.

Dr. Blank introduced Dr. Fred Lenfestey, who will be chairman of the visiting team from Southern Association of Colleges and Schools assigned to Western Piedmont Community College. Dr. Lenfestey explained functions, purposes, and organization of S.A.C.S. and the procedure by which a college seeks and obtains accreditation.

At this time the Board went into Executive Session.

Betty N. Claywell

Betty N. Claywell, Clerk

Chairman Phifer presented to the Board for consideration the fact that the salary of the President for the next fiscal year was below the salary of the former President. He reported that President Blank's salary for 1968-69 would be $16,028 - $13,020 being from State funds and $3,008 supplemented by local funds. It was moved by Mr. Patton that Dr. Blank's salary be increased to $17,000 total. The motion was seconded by Mr. Hoffmeyer and unanimously approved.

Ben E. Hoffmeyer

Ben E. Hoffmeyer, Secretary to the Board of Trustees

MINUTES OF MEETINGS
OF THE
BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON JULY 9, 1968

The Board of Trustees of Western Piedmont Community College met in the Trustees Conference Room A-203 of the College at 7:30 P. M. on Tuesday, July 9, 1968, with the Vice-Chairman, Mr. W. Stanley Moore, presiding.

Members present: Mr. W. Stanley Moore, Vice-Chairman
Mr. Frank C. Patton
Mr. Earl M. Spencer
Mr. Robert P. Carr
Dr. C. L. Walton
Rev. L. Clement Hahn
Mr. Thad M. Poteat
Mr. Ben E. Hoffmeyer
Mr. E. P. Dameron

Members absent: Dr. E. W. Phifer, Jr., Chairman
Mr. G. Maurice Hill
Mr. Eugene M. White

Others present: Dr. Gordon C. Blank, President
Dr. Garmon B. Smith, Dean of Instruction

The meeting was officially opened by prayer by Mr. Hahn.

Mr. Patton moved, seconded by Mr. Spencer that the Minutes of the previous meeting be approved as distributed. The motion passed.

Dr. Blank reviewed the major points of action which had been taken by the Executive Committee in the four meetings which it had held since the last quarterly meeting of the full Board. Specific action by the total Board was taken on each of the following items (all actions were unanimous):

1. The policy adopted by the Executive Committee relative to employment of public school personnel in Burke County by Western Piedmont Community College was approved by motion from Mr. Patton and seconded by Dr. Walton.

2. The policy adopted by the Executive Committee relative to the Board of Trustees' guidelines for accepting gifts by the Western Piedmont Foundation was approved following a motion by Mr. Patton and seconded by Dr. Walton.

3. The letter from Dr. Phifer tending his resignation as Chairman of the Board but continuing as active member of the Board was considered. Mr. Moore read the letter and noted that it had been received as information by the Executive Committee. It was moved by Mr. Patton that action on Dr. Phifer's letter be deferred until the Annual meeting in the Fall, which is the recognized time for election of officers of the Board. The motion was seconded by Dr. Walton and passed.

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4. There was a discussion of a letter from the American Association of University Professors relative to questions as to actions on the John Palm incident. Dr. Walton moved and Mr. Spencer seconded, and the motion passed that the Chairman be authorized to appoint a committee of the Board to investigate the College's responsibility in the matter and that the A. A. U. P. be notified that such a committee was in operation.

Mr. Dameron made a motion that the review of the actions of the Executive Committee as presented be accepted, and that the total actions of the Committee, including the specifically adopted policies, be approved by the Board. Mr. Spencer seconded the motion and the action was taken unanimously.

Mr. Carr reported for the Buildings and Grounds Committee, including information on a maintenance building project, landscaping plans, entrance sign, and a letter from the architect relative to liquidating damages. Dr. Blank presented a summation of the letter and stated, that with the Board's approval, he would confer with the College's attorney and with representatives from the U. S. Office of Education and the Division of Property Control. He would then make a report to the Buildings and Grounds Committee of the Board. Mr. Carr moved that the Board authorize the College maintenance department to proceed with the construction of a shed, the cost not to exceed $3,000.00. Dr. Walton seconded the motion and it passed unanimously.

Mr. Spencer reported for the Finance Committee, stating that the Committee had met with Miss Claywell, Business Manager; had studied the budget, and that it was being presented to the Board with the recommendation for adoption. The motion passed unanimously, upon second by Mr. Hahn.

There was a discussion of the Appalachia Grant which had been received by the College. Mr. Patton moved, seconded by Mr. Hahn, that the College Administration be authorized to proceed in operating the program as it had been approved. The motion passed unanimously.

Dr. Blank, using transparencies, gave a brief report on the status of the College concerning area served, enrollment, division of programs as to enrollment, and concluded the report by stating that there was not expected to be as great an increase in enrollment this coming year as in the previous year.

The Board received as information a report by Dr. Blank that he had received a request that the Central School Auditorium be made available to Wallace supporters for a political meeting on July 29, 1968 and that his action would be in accordance with the established provisions of the policies governing the use of College facilities.

The meeting adjourned at 8:45 P. M.

MINUTES OF ANNUAL MEETING
OF THE
BOARD OF TRUSTEES OF
WESTERN PIEDMONT COMMUNITY COLLEGE
ON OCTOBER 8, 1968

The Board of Trustees of Western Piedmont Community College met in the Student Activities Room A-204 of the College at 6:00 P. M. on Tuesday, October 8, 1968, with the Chairman, Dr. E. W. Phifer, Jr., presiding.

Members present: Dr. E. W. Phifer, Jr., Chairman
Mr. W. Stanley Moore, Vice-Chairman
Mr. Frank C. Patton
Mr. Eugene M. White
Mr. Thad M. Poteat
Mr. Robert P. Carr
Rev. L. Clement Hahn
Mr. E. P. Dameron
Mr. Earl M. Spencer

Members absent: Mr. G. Maurice Hill
Mr. Ben E. Hoffmeyer
Dr. C. L. Walton

Others present: Dr. Gordon C. Blank, President
Mr. H. D. Moretz, Acting Dean of Instruction
Mr. D. H. Lingerfelt, Business Manager
Mr. Eugene Copeland, A. G. Odell, Jr. & Associates
Mr. Joseph Harris, A. G. Odell, Jr. & Associates

The meeting was officially opened with a prayer by Mr. Hahn.

Upon motion and duly seconded, the Minutes of the July 9, 1968 meeting of the Board, previously distributed to the Trustees, were approved as written.

I. At Dr. Phifer's request, Dr. Blank reported the actions of the Executive Committee in the two meetings which had been held since the last quarterly meeting of the full Board. Specific action was taken by the total Board on each of the following items, all actions receiving unanimous approval:

A. That the contractor should be released from any charges for liquidating damages relating to completed construction.

B. That the College shall continue with the architectural firm of A. G. Odell, Jr. and Associates for second round construction and that the architect be authorized to proceed with preliminary plans for second round construction.

(The motion to approve the preceding items was made by Mr. Hahn and seconded by Mr. White.)

C. That the College be authorized to spend up to $1,000 to convert a storage room to an office for the Superintendent of Buildings and Grounds.

(Mr. Hahn made the motion, with a second by Mr. Dameron, that this authorization be approved.)

D. That the candidates for faculty and staff appointments, 1968-69, as reviewed by the Committee on August 6, 1968 and on September 9, 1968 be approved.

(A motion for approval of the Committee's action on employment was made by Mr. White and seconded by Mr. Poteat.)

E. That the proposal to establish a Faculty Senate with permission to function for a one-year period, subject to review by the Trustees after such a period of time, be approved in principle.

(At this time a brief resume' of the purpose and functions of the Senate was given by Dr. Blank. A motion endorsing this action was made by Mr. Moore and seconded by Mr. Patton.)

II. The report of the Buildings and Grounds Committee was presented by Mr. Carr. He called on Mr. Copeland and Mr. Harris to present the schematics for the second round construction as reviewed by the Buildings and Grounds Committee at its 4:00 P.M. meeting of this date. The proposal was for two buildings, with a gross area of abour 27,000 square feet. One building (D) will contain a Biology Laboratory, Accounting Laboratory, three divisible classrooms, Student Personnel Services area, faculty offices, student study area, and an Arts and Crafts Laboratory. The second building (E) will contain a divisible classroom, 6 multipurpose laboratories, shower and locker areas for men and women, a testing laboratory, and storage space. The total estimated cost will be about $762,500. Dr. Blank commented that the new facilities were needed to house existing programs, not new ones. In a related item, Mr. Patton suggested the possibility of using capital outlay money to pay for the grassing in order to save on the current expense money. Dr. Phifer asked that the College consider this suggestion.

III. A report of the Finance Committee was given by Mr. Spencer. It was suggested by Mr. Patton that this report be incorporated into the Minutes. This was so ordered. Mr. Moore moved acceptance of the report and Mr. Hahn seconded. The motion was approved unanimously. The report is as follows:

1. "The Committee unanimously approved the proposal for second round construction as outlined in Dr. Blank's letter of August 22, 1968. The following funds are expected to be available:

$305,000	Higher Education Facilities Act
305,000	Section 214 funds - Appalachian
152,500	Local matching funds which are carryover of capital outlay
$762,500	

2. It was recommended that liquidating damages be waived by the College. The architect, Executive and Buildings and Grounds Committee concurred in this.

3. Routine budget transfers suggested by the auditor were approved.

4. Discussion was held concerning the expense of moving telephone poles, air conditioning, a converted storage room (for office space), and the erection of a sign at the entrance to the College.

Dr. Phifer expressed disappointment with the highway department signs marking the College entrance. The hope was expressed that these signs could be removed when a permanent College sign is erected.

IV. Mr. Dameron reported that the Special Committee which was to consider further the John Palm dismissal had not met and therefore had no recommendation to make.

V. Dr. Blank reported on the Fall Quarter enrollment and general status of the College.

VI. Dr. Blank presented the name of Mrs. Marischa B. Cooke for the position of Coordinator of the Programed Instruction Laboratory. Mr. Moore moved for approval of her appointment, Mr. Spencer seconded, and the motion passed unanimously.

H. D. Moretz

H. D. Moretz, Acting Clerk

EXECUTIVE SESSION

VII. In a brief Executive Session, the Board of Trustees elected Mr. W. Stanley Moore to the Chairmanship, to succeed Dr. Phifer who had submitted his written resignation at a previous date. Mr. Robert P. Carr was elected Vice-Chairman, succeeding Mr. Moore, and Mr. Ben E. Hoffmeyer was re-elected to the office of Secretary.

The Board unanimously passed a resolution commending Dr. Gordon C. Blank for his excellent and devoted leadership during the past year and the secretary was directed to insert this action in the Minutes.

The Board thanked Dr. Phifer for his years of service as Chairman and Dr. Phifer commended the Board members for their total cooperation and fine work during these years.

The meeting was adjourned at 7:20 P. M. in order for the Trustees to attend a joint dinner for Trustees and Directors of the Western Piedmont Foundation.

W. Stanley Moore

W. Stanley Moore, Acting Clerk

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MINUTES OF SPECIAL CALLED MEETING
OF THE BOARD OF TRUSTEES
OF WESTERN PIEDMONT COMMUNITY COLLEGE
ON OCTOBER 31, 1968

The Board of Trustees of Western Piedmont Community College met in a special called meeting at the College in Room A-203 on Thursday, October 31, 1968 at 5:15 P. M., with the Chairman, Mr. W. Stanley Moore, presiding.

Members present: Mr. W. Stanley Moore, Chairman
Mr. Robert P. Carr, Vice-Chairman
Mr. Ben E. Hoffmeyer, Secretary
Mr. Frank C. Patton
Mr. Eugene M. White
Mr. E. P. Dameron
Mr. Earl M. Spencer
Dr. C. L. Walton

Members absent: Dr. E. W. Phifer, Jr.
Mr. G. Maurice Hill
Rev. L. Clement Hahn
Mr. Thad M. Poteat

Others present: Dr. Gordon C. Blank, President

The meeting was officially opened with a prayer by Mr. White.

I. Chairman Moore called upon Mr. Dameron, Chairman of the Special Committee appointed to study further the dismissal of Mr. John W. Palm, who reported on the work of the committee. Mr. Dameron indicated that the committee, after lengthy deliberation, arrived at the following recommendation:

> That the College pay John W. Palm the sum of $2,085.14 as compensation for the remainder of his contract period in compliance with the recommendation of the Committee on Professional Rights and Responsibilities of the North Carolina Education Association, and such payment is to be made in complete and full settlement of all claims which Mr. Palm may have against the College or any of its officers and officials; and that the College Attorney be consulted and his assistance obtained in preparing a proper release to be executed by Mr. Palm when payment is made.

II. Upon motion by Mr. Dameron, seconded by Mr. White, the above reccomendation was placed on the floor. After an extended discussion of the underlying issues involved with the dismissal of Mr. Palm, the motion was approved by a vote of seven to one, with Mr. Patton voting against the motion. Mr. Patton requested that his vote against the motion be recorded in the Minutes.

III. Mr. Dameron moved, seconded by Dr. Walton, that the actions taken by the Executive Committee of the Board of Trustees in dismissing Mr. Palm, and the subsequent action taken by the Board of Trustees in confirming such action, be fully endorsed and reaffirmed, in the light of the circumstances and conditions existing at the time Mr. Palm was released. The motion was unanimously carried.

IV. Dr. Blank requested that the Trustees consider affiliation with the League for Community College Experimentation and Innovation, a newly-established invitational consortium of community colleges. He indicated that a prerequisite for admission to the League was the formal adoption of a statement supporting experimentation and innovation. The following resolution was unanimously adopted upon motion by Mr. White and seconding by Mr. Spencer, with the understanding that disassociation from the League could occur at any time the College did not continue to benefit from the League:

> That the Trustees of Western Piedmont Community College support the quest of students, faculty, and administration for more effective and efficient ways to achieve the expressed goals of the College through experimentation and appropriate innovation.

There being no further business, the meeting was adjourned at 6:00 P. M.

W. Stanley Moore
W. Stanley Moore, Chairman

Gordon C. Blank
Gordon C. Blank, Acting Clerk

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