WESTERN PIEDMONT COMMUNITY COLLEGE

MINUTES

This form is to be used by all components of the College – Divisions, Committees, Task Forces, etc. – to record the proceedings of their meetings. Additional pages can be attached if necessary.

Component:	**Computer Information Technology (CIT) Advisory Committee**
Chairman:	**Terri Ollis, Department Head**
Date & Time of Meeting:	**October 12th, 6:30 pm**
Members Present:	**Nathan Denton, Libby Rollyson, Shane Clark, Stephanie Smith, Robin McGinnis,**
Members Absent:	**Ronnie Harmon, Phil Shirley, Angie Blalock, Bill Dale, Joseph Manno**
Guests Present:	**Jason Dale, Terri Ollis, Bill Childers, Robert Vasile**

Forward Additional Copies to: Dr. Michael Helmick, Dr. Chad Bledsoe, Atticus Simpson, Sandra Hoilman and WPCC Minutes *(WPCC Minutes is listed on Outlook.)*

Department Head Terri Ollis welcomed the group and thanked them for serving. After introductions, Terri Ollis gave a general update about the CIT program and covered the following:

- Advised the group that Office 365 is scheduled to be available Spring 2014 for all students
- Many classes will begin using web based training in conjunction with the textbooks via SNAP from Paradigm publishers
- WPCC enrollment has declined and is down 11-12% compared to last fall. This is due to many factors including changes in financial aid, unemployment benefits, etc.
- The open lab, formerly in Carr Hall, has been relocated to the LRC and Carr Hall no longer has any lab assistants
- Students who need additional assistance in the lab are recommended to use Academic Success Center
- A list of all software used was distributed and discussed
- Bill Childers informed the group that CIT students can get all needed software free of charge via Dreamspark, with the exception of Word, Excel, and Powerpoint
- 80% of our classes are using Moodle and Blackboard will no longer be used after Spring semester 2015

- Although there were changes in transfer course requirements that affected CIS 110, we were still able to have nine full CIS 110 classes.

Bill Childers gave an update on hardware and advised that the classrooms were the same as last year. iPads were purchased for the mobile computing class, CTI 150. The biggest change we had recently was moving to Windows 8, Office 2013, and Moodle.

Terri Ollis covered the software list and gave some information about SNAP. She let the committee know that Robert Vasile was taking the lead on the transition to SNAP and that the objectives in SNAP are tied to MOS certifications.

The following items were discussed during the general discussion portion of the meeting:

Robert Vasile advised he was still promoting Excel based on the committee previous recommendations. The committee confirmed again the importance of Excel skills.

Terri Ollis gave the committee some information about the Healthcare Business Informatics program. The college is considering offering this program and the committee was asked who should be surveyed. They gave the following suggestions: prisons, health department, Catawba Valley Behavioral Health, Turning Point Services, etc. The committee also advised that this program would need a strong emphasis on HIPAA, data security, and mobile device security.

The college is also looking at the Criminal Justice Financial Crime/Computer Fraud program. Terri Ollis provided some information about the program and asked the committee for input. The committee advised that students who pursue Criminal Justice Financial Crime/Computer Fraud would need NET 125 and NET 126 and strong hardware/software skills.

The committee also suggested that “virtualization” was becoming more important due to the use of “thin clients” and suggested teaching VMware. Nathan Denton suggested that Apple product knowledge is becoming more important in our service area. Burke County Public Schools will be upgrading and purchasing approximately 6,000 Mac computers over the next 1-2 years.

Shane Clark said students need to be able to collaborate, integrate, and automate information systems. They need to build systems that support diverse users. He advised many companies use SharePoint and that automation requires strong database skills.

There being no further discussion the meeting was adjourned at 7:45pm

Respectfully submitted,
Jason P. Dale