

WPCC

Computer Usage Policy

Western Piedmont Community College abides by all sections of the United States Copyright Law. Except for public domain software, the sharing, networking, modification, or transfer of single purchase agreements is prohibited.

1. According to the U.S. Copyright Law, the illegal reproduction of software can be subject to federal and state civil damages and criminal penalties including fines and imprisonment.
2. Vandalism and/or theft of computer hardware, software, or supplies is illegal and is punishable under North Carolina General Statutes and may result in dismissal from Western Piedmont Community College.
3. The illegal use of passwords, i.e. using someone else's password, and/or entry into protected files, is forbidden.
4. The alteration or deletion of system software, directory structures, or system files is prohibited.
5. Use of equipment to obtain, store, or view sexually explicit, or obscene material is forbidden!
6. Harassment of other users by sending unwanted email, interfering with network use, or attempting to break into accounts without full authorized access is prohibited.
7. Installation of, or downloading any, software, games, chat lines, etc., onto any computer is strictly prohibited! *Files should be downloaded to external media Only!*
8. Any excessive noise, disruptive language, behavior, or abuse toward lab equipment or personnel can result in termination of lab privileges.
9. **Personal use** of college equipment and licensed software is strictly prohibited. This includes personal printing. Personal use/printing will be defined as any non-academic usage or uses not associated with officially approved college operations.
10. Only currently enrolled students are permitted in the computer labs, or on any computer. Children and non-students are **NOT** permitted in the computer labs. Parents are responsible for their child/children while on the premises.
11. **Food or drink**, opened or closed, is allowed **ONLY** in the Student Lounge area! Any found in the computer area may be removed, or thrown away.
12. Cell phone use is restricted to areas outside of the computer labs, and classrooms. Cell phones must be kept out of sight.
13. Only **ONE** person is allowed at a computer. Students working on group projects need to notify a lab assistant prior to working in the Open Lab. Students will be allowed to work together, as long as they are not disruptive.
14. Lab Technicians are available to provide technical support, but can not provide exclusive one on one instruction.
15. Lab Technicians are not responsible for work lost due to computer problems. Students should periodically save their work to external media.

