

## Google Apps for Education Basic Instructions

Google Apps for Education is a tool offered to educational institutions providing email accounts, and other services. WPCC is utilizing this service in order to standardize student email addresses. There is no backup provided, so please be sure to save any important emails. Email accounts may be removed after the semester.

Instructors will use Google as the primary email address to contact online students, so please check your email frequently.

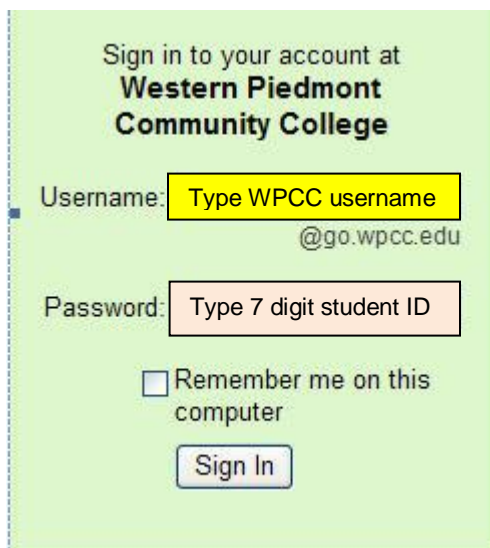
*Note: Google email addresses will be automatically created on, or shortly after, the semester beginning date.*

**WPCC Google Support** – [bbadmin@wpcc.edu](mailto:bbadmin@wpcc.edu) Please type “**Google Help**” in the email subject textbox.

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1. **Web address:** Click <http://mail.go.wpcc.edu> to access your Google email.

2. **Sign-in** – Type your WPCC username and password.



Sign in to your account at  
**Western Piedmont  
Community College**

Username:   
@go.wpcc.edu

Password:

Remember me on this computer

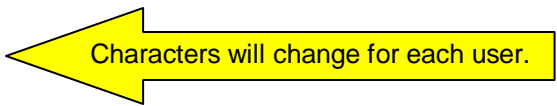
3. At the **Verification screen** – first time users must agree to the terms and provide verification.

### Setup your account for Western Piedmont Community College

Your Western Piedmont Community College account will give you access to the hosted services enabled for your domain.

**Name:** DL Student  
**Login name:** **dlstudent** @go.wpcc.edu  
**Language:** English (US)

Type the characters you see in the picture below.



& Letters are not case-sensitive

**Terms of service:** Review the Terms of Service below.

[Printable Version](#)

**Google Terms of Service**

Welcome to Google! By using Google's products, software, services or web sites ("Google services"), you agree to the following terms and conditions, and any policies, guidelines or amendments thereto that may be presented to you from time to time, including but not limited to Program Policies and Legal Notices (collectively, the "Terms"). We may update the Terms in the future, and you will be able to find the most current version of this agreement at <http://www.google.com/a/help/intl/en/users/terms.html>.

By clicking 'I accept' below you are agreeing to the [Terms of Service](#) above and both the [Program Policy](#) and the [Privacy Policy](#).

Also remember that Google Apps is offered in conjunction with your domain administrator and that administrator may have access to your account information including your email. Your domain administrator's use of your information is governed by its privacy policy.