

TO: Childcare Providers and Students  
 FROM: Coordinator of Special Populations  
 DATE: July 13, 2009  
 RE: Fall Semester 2009 Pay Schedule

<u>PAY PERIOD</u>	<u>ATTENDANCE SHEETS AND INVOICES DUE</u>	<u>CHECKS MAILED</u>
August 24- September 4, 2009	September 4, 2009	September 11, 2009
September 7- September 18, 2009	September 18, 2009	September 25, 2009
September 21- October 2, 2009	October 2, 2009	October 9, 2009
October 5 October 16, 2009	October 16, 2009	October 23, 2009
October 19 October 30, 2009	October 30, 2009	November 6, 2009
November 2, November 13, 2009	November 13, 2009	November 20, 2009
November 16 November 27, 2009	November 27, 2009	December 4, 2009
November 30 December 11, 2009	December 11, 2009	December 18, 2009
December 14 December 18, 2009	December 18, 2009	January 11, 2010

**College Closed the following days. Please note that students are responsible for payments to the provider on these days.**

**September 7 (Holiday), September 8 (Faculty Non-Workday),  
 November 25 (Faculty Non-Workday), November 26, 27 (Holiday)  
 December 18 (Classes End)**

\* If payment dates fall during the first business week of the month, checks will be delayed a few days due to the business office closing out the prior months financial reports.

\*\* Payments will be delayed due to Graduation