

Position	Director of Community Relations
Job Summary	Under the direction of the Vice President for Student Development, the Director of Community Relations is responsible for the design and operation of a comprehensive College marketing plan and a comprehensive institutional resource development program, both of which are necessary to support the College's mission and goals. This position will serve as the College's public information officer and as a liaison to the Western Piedmont Foundation and the College's Alumni Association.
Qualifications	<ol style="list-style-type: none"> 1. Bachelor's degree required; Master's degree preferred. 2. Knowledge and experience in marketing, resource development, budgeting, event planning and project management required. 3. Excellent oral, written and interpersonal communication skills required. 4. Ability to use Microsoft Office applications required. 5. Appropriate community college experience preferred. 6. Commitment to the philosophy of the comprehensive community college required.
Salary	Commensurate with experience and credentials.
For First Consideration, Applications Must Be Received By	August 6, 2010
Application Procedure	<p>Go to website, print off WPCC Employment Application, http://www.wpcc.edu/human_res/emp_app.pdf or call and request a WPCC application be mailed. Submit the following to Human Resources Assistant at WPCC:</p> <ul style="list-style-type: none"> • Application • Resume • Copies of undergraduate and graduate transcripts (unofficial copies will suffice; if hired, official copies will be required). • Three (3) <u>current</u> letters of recommendation submitted to WPCC on your behalf.
Proposed Employment Date	October 1, 2010
Mailing Address	Western Piedmont Community College 1001 Burkemont Ave Morganton NC 28655