

MINUTES OF MEETING  
OF THE  
BOARD OF TRUSTEES OF  
WESTERN PIEDMONT COMMUNITY COLLEGE  
ON JANUARY 8, 1969

The Board of Trustees of Western Piedmont Community College met in the Trustees Conference Room A-203 of the College at 7:30 P. M. on Wednesday, January 8, 1969, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman  
Mr. Robert P. Carr, Vice-Chairman  
Mr. Eugene M. White  
Mr. Thad M. Poteat  
Rev. L. Clement Hahn  
Dr. E. W. Phifer, Jr.  
Mr. E. P. Dameron  
Mr. Earl M. Spencer

Members absent: Mr. Frank C. Patton  
Dr. C. L. Walton  
Mr. G. Maurice Hill  
Mr. Ben E. Hoffmeyer

Others present: Dr. Gordon C. Blank, President  
Mr. H. D. Moretz, Acting Dean of Instruction  
Dr. David T. Kelly, Associate Executive Secretary,  
Commission on Colleges, Southern Association of  
Colleges and Schools

The meeting was officially opened by prayer by Mr. Hahn.

Mr. Spencer moved, with second by Mr. Poteat, that the Minutes of the previous meeting be approved as distributed. The motion passed.



Chairman Moore reviewed the restructuring of standing committee memberships and confirmed such appointments. These are as follows:

Executive Committee

Mr. W. Stanley Moore, Chairman  
Mr. Robert P. Carr, Vice-Chairman  
Mr. Ben E. Hoffmeyer  
Mr. Earl M. Spencer

Buildings and Grounds Committee

Mr. Robert P. Carr, Chairman  
Mr. Eugene M. White  
Dr. E. W. Phifer, Jr.  
Rev. L. Clement Hahn  
Mr. Thad M. Poteat

Finance Committee

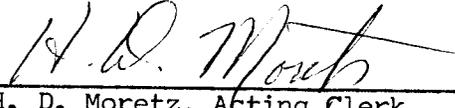
Mr. E. P. Dameron, Chairman  
Mr. G. Maurice Hill  
Mr. Frank C. Patton  
Dr. C. L. Walton

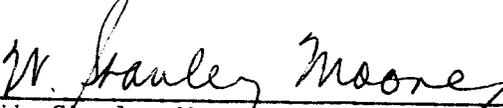
Chairman Moore appointed a committee to work with the Faculty Ceremonies Committee in planning for the Dedication Ceremony to be held in the Spring. Dr. Phifer was appointed to the Chairmanship, to be assisted by Mr. Dameron and Mr. Patton.

Mr. Moore announced that the National School Boards Association will meet in Miami, Florida in the Spring, and that the League for Innovation and Experimentation will meet in Coffeyville, Kansas in early April. A representative from the Board is invited to attend each meeting, and the members were asked to consider the possibility of attending.

Dr. Phifer reported that there had been no meeting of the Western Piedmont Foundation since the last meeting of the Board of Trustees. It was unofficially reported that the Foundation had been actively securing pledges.

The meeting adjourned at 8:50 P. M. on motion of Dr. Phifer, with seconding by Mr. Dameron.

  
H. D. Moretz, Acting Clerk

  
W. Stanley Moore, Chairman

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MINUTES OF THE POSTPONED QUARTERLY MEETING  
OF THE BOARD OF TRUSTEES  
OF WESTERN PIEDMONT COMMUNITY COLLEGE  
ON APRIL 21, 1969

The Board of Trustees of Western Piedmont Community College met in the Trustees Conference Room A-203 of the College at 7:30 P. M. on Monday, April 21, 1969, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman  
Mr. Robert P. Carr, Vice-Chairman  
Mr. Eugene M. White  
Mr. Thad M. Poteat  
Rev. L. Clement Hahn  
Dr. E. W. Phifer, Jr.  
Mr. E. P. Dameron  
Mr. Earl M. Spencer  
Mr. Frank C. Patton  
Mr. Ben E. Hoffmeyer

Members absent: Dr. C. L. Walton  
Mr. G. Maurice Hill

Others present: Dr. Gordon C. Blank, President  
Mr. R. E. Wilson, Business Manager  
Mr. W. W. Couch, President of the Western Piedmont  
Foundation, Incorporated

The meeting was officially opened by prayer by Mr. White.

Mr. Spencer moved, with seconding by Mr. Poteat, that the Minutes of the previous meeting be approved as distributed. The motion was approved.

Dr. Blank and Mr. Moore reviewed the major actions of the Executive Committee in the meetings which had been held since the last quarterly meeting of the full Board. No Board action on individual items was required, and the report was accepted as information.

The activities of the Buildings and Grounds Committee held since the last quarterly meeting of the full Board were summarized by Dr. Blank and Mr. Carr and were accepted as information.

Mr. Dameron, Chairman of the Finance Committee, reported that no meetings had been held by his committee during the previous quarter. He stated that he had, however, reviewed the Report of Audit for the year ending June 30, 1969 as prepared by the State Auditor and asked if the Auditor's recommendations had been implemented. Mr. Wilson gave an affirmative reply to this inquiry. At this time Mr. Wilson reviewed the Local Budget report for the quarter ending March 31, 1969.

The Board was given a progress report by Dr. Blank of the plans for the Dedication ceremonies. He stated that everything is proceeding according to schedule.

Mr. W. W. Couch, President of the Western Piedmont Foundation, gave a summation on the progress of the work of the Foundation. He indicated that pledges and contributions commitments were coming in more slowly than had been anticipated. However, a total of \$20,000 has been firmly pledged with confirmation of an additional \$10,000 expected shortly. In discussing the fund-raising policy, Mr. Couch explained that solicitations are being sought first from those companies whose staffs include a committee member from the Foundation. This is an effort toward establishing a broad spectrum of internal involvement. Also mentioned in Mr. Couch's report was a reference to the two individual contributions recently received for the purpose of campus landscaping.

Chairman Moore commended the Foundation for its efforts and voiced appreciation on behalf of the Board of Trustees and the College Administration.

In the President's Report, Dr. Blank gave a statistical review of the Fall, Winter and Spring Quarter enrollments. Further information given to the Board included a current status report on faculty-staff positions and personnel turnover. Following the report, Dr. Blank showed the film, "The Now Colleges," produced by the American Association of Junior Colleges.

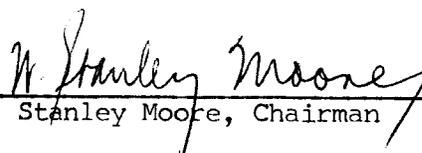
Mr. Hahn gave an informal report on the highlights of the 29th Session of the National School Boards Association, held recently in Miami, Florida, which he had attended as the official delegate for the College Board of Trustees.

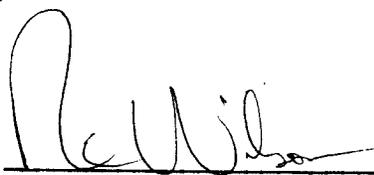
Mr. Patton moved and Mr. Poteat seconded that the proposed amendment to the By-Laws be approved as presented. Sections 4 and 5 of Article IV were amended by inclusion of the word "customarily" and will read as follows:

1. "The Committee on Buildings and Grounds shall customarily consist of four members of the Board and the Chairman of the Board who shall serve as ex officio member with voting privileges."
2. "The Committee on Finance shall customarily consist of four members of the Board and the Chairman of the Board who shall serve as ex officio member with voting privileges."

Under new business, Mr. Hahn tendered his resignation as a Trustee, to become effective on June 1, 1969. Mr. Hahn is relocating in Hollingsdale, Florida as Pastor of the Bethlehem Lutheran Church in that community. Mr. Moore expressed appreciation to Mr. Hahn on behalf of the Trustees and the College for his dedicated and conscientious service.

There being no further business, the Board adjourned the regular open meeting and went into Executive Session.

  
W. Stanley Moore, Chairman

  
R. E. Wilson, Recording Clerk

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EXECUTIVE SESSION  
OF THE BOARD OF TRUSTEES  
ON APRIL 21, 1969

A motion was made by Mr. Patton and seconded by Mr. Dameron that Dr. Blank's local salary supplement for the fiscal year 1969-70 be increased in the amount of \$500, effective July 1, 1969. This motion was unanimously approved by the Board.

On behalf of the Board, Chairman Moore commended Dr. Blank for his excellent performance and dedication to duty as President of the College.

A discussion was held concerning campus emergencies and their relation to the North Carolina Community College system. Dr. Blank was asked to read to the Board a copy of Governor Scott's recently established rulings and policy on campus disorders involving all state-supported institutions of higher education in North Carolina.

The following motion was made by Mr. White and seconded by Mr. Patton:

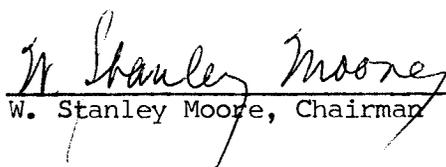
"That neither the President nor any member of the Administration of Western Piedmont Community College shall have the authority to negotiate in the event of being placed under duress...duress being interpreted, for example, as the occupancy of buildings by protesters, the holding of administrative officials as hostages, or unwanted, forced entry into offices and refusal to allow the President and/or his representative(s) to leave. This restriction of authority is not to be considered a bar or obstacle to full discussion with any orderly delegation."

The motion was unanimously approved by the Board.

There being no further business, the meeting was adjourned at 9:15 P. M.



R. E. Wilson, Recording Clerk



W. Stanley Moore, Chairman

MINUTES OF THE QUARTERLY MEETING  
OF THE BOARD OF TRUSTEES  
OF WESTERN PIEDMONT COMMUNITY COLLEGE  
ON JULY 15, 1969

The Board of Trustees of Western Piedmont Community College met in the Trustees Conference Room A-203 of the College at 7:30 P. M. on Tuesday, July 15, 1969, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman  
Mr. Robert P. Carr, Vice-Chairman  
Mr. Eugene M. White  
Mr. E. P. Dameron  
Mr. Thad M. Poteat  
Dr. Ben E. Hoffmeyer  
Mr. Earl M. Spencer  
Mr. Frank C. Patton  
Dr. E. W. Phifer, Jr.

Members absent: Dr. C. L. Walton  
Mr. G. Maurice Hill

Others present: Dr. Gordon C. Blank, President  
Mr. H. D. Moretz, Assistant to the President  
Mr. R. E. Wilson, Business Manager

The meeting was called to order by Chairman Moore. Mr. Patton moved that the reading of the Minutes be dispensed with and that the Minutes be approved as distributed. Motion was approved by consensus.

Dr. Blank reported the actions of the Executive Committee since the last full Board meeting. Since nothing in the report required Board action, the report was accepted as information.

Mr. Dameron reported the actions of the Finance Committee, and requested approval of the proposed salary rate schedule for 1969-1970 for faculty and staff, and the proposed institutional budget for 1969-1970. Mr. Patton moved approval of these requests, Mr. White seconded, and the motion carried. Mr. Dameron also recommended the expenditure of an additional \$850.00 for needed improvements on the maintenance shed. Mr. Poteat moved approval of this request, Dr. Phifer seconded, and the motion passed unanimously.

Mr. Wilson presented the proposals for hot food service which had been made by various agencies, and recommended that Stuart Dale's proposal be accepted since it appeared to be in the best interests of the College. After discussion, Mr. White moved that the College enter into a two-year contract with Stuart Dale to provide hot food service to the students. Mr. Wilson is to work out the details of the arrangement with Mr. Dale, to have the contract prepared, reviewed and approved by the college attorney. The contract, when entered into, will be signed by the Chairman of the Board. Dr. Hoffmeyer seconded the motion, and approval was unanimous.

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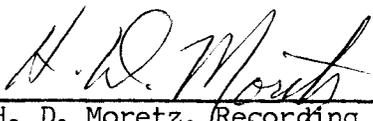
Dr. Blank commented on the valuable work the Faculty Senate has performed this year and the progress it has made. Noting that the original Board approval of the Faculty Senate operation had been on a one-year trial basis, he recommended that the Senate be approved as a continuing operating body of the College, without the necessity of year-to-year authorization being required. Mr. Dameron made the motion to grant this approval, Mr. Poteat seconded, and the motion carried by unanimous vote.

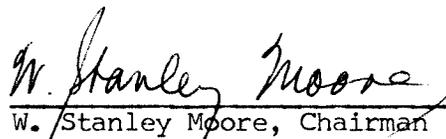
Under new business, Chairman requested Dr. Phifer to draft a resolution expressing appreciation for Rev. Hahn's service on the Board of Trustees. He also commented on Dr. Hoffmeyer's plans to relocate one year from now.

Mr. White, in consideration of the fact that he is from Caldwell County, stated that he plans to resign from Western Piedmont's Board of Trustees when Caldwell Tech converts to community college status. Mr. Moore responded with an expression of appreciation to Mr. White for his valued contributions to the work of the Board.

A general discussion was held on the question raised by the City of Morganton regarding power costs to the College. As a result, Chairman Moore asked Mr. Wilson to make a study of the matter, engaging the services of an engineer, if necessary, and to report back to the Board on the results.

There being no further business, the meeting was adjourned.

  
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H. D. Moretz, Recording Clerk

  
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W. Stanley Moore, Chairman

MINUTES OF THE QUARTERLY MEETING  
OF THE BOARD OF TRUSTEES  
OF WESTERN PIEDMONT COMMUNITY COLLEGE  
ON OCTOBER 14, 1969

The Board of Trustees of Western Piedmont Community College convened for its regular quarterly meeting in the Trustees Conference Room A-203 of the College at 7:30 P. M. on Tuesday, October 14, 1969, with Chairman W. Stanley Moore presiding.

Members present: Mr. W. Stanley Moore, Chairman  
Mr. Robert P. Carr, Vice-Chairman  
Dr. Ben E. Hoffmeyer  
Dr. E. W. Phifer, Jr.  
Mr. Thad M. Poteat  
Mr. Earl M. Spencer  
Mr. Eugene M. White

Members absent: Mr. G. Maurice Hill  
Dr. C. L. Walton  
Mr. E. P. Dameron  
Mr. Frank C. Patton

Others present: Dr. Gordon C. Blank, President  
Mr. H. D. Moretz, Assistant to the President  
Mr. Ronny E. Wilson, Business Manager  
Mr. Douglas Powell, College Attorney  
Mr. Jack Copeland, A. G. Odell, Jr. & Associates  
Mr. Harry Williams, A. G. Odell, Jr. & Associates

Chairman Moore called the meeting to order and requested Mr. White to open the meeting with a prayer. After the prayer the Chairman asked if there was a motion to dispense with the reading of the minutes of the previous meeting and to approve them as distributed. Mr. Spencer so moved, Mr. White seconded, and the motion carried.

By agreement of the group, Chairman Moore moved directly to Item IV of the agenda, the report of the Buildings and Grounds Committee, and called upon its chairman, Mr. Carr. Mr. Carr then called on Mr. Copeland to present his recommendations as they had been approved by the Buildings and Grounds Committee. Mr. Copeland recommended that the College award contracts to the low bidders on the second round of construction as follows:

"GENERAL CONTRACT

Laxton Construction Company	Base Bid	\$ 425,200
	Alt. #1	+ 700
	#2	+ 2,400
	#3	+ 45,000
	#4	+ 36,000
	#5	+ 6,000
		<u>          </u>
		\$ 515,300

PLUMBING CONTRACT

Tomlinson Plbg. & Htg., Inc.	Base Bid	<u>37,394</u>
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37,394

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## MECHANICAL CONTRACT

Ingold Company, Inc.

Base Bid \$ 146,600

Alt. #6 + 375

146,975

## ELECTRICAL CONTRACT

United Electric Company

Base Bid 48,601

Alt. #4 (E-1) + 2,000

50,601

SUB-TOTAL

\$ 750,270"

Copeland recommended further that:

"Alternates No. 1 through 6 (including E-1) be accepted, pending resolution of the final location (and revised cost) of the parking facilities. The Electrical Contractor inserted Alternate No. E-1 to provide the security lighting in the parking lots. This should be accepted if you provide these parking facilities covered by Laxton's Alternate #4.

Alternates #7-Prefinished Doors, #8-Chiller Modifications, and #9-Pre-case Concrete Fascias, appear to be reasonable prices, and are desirable only if sufficient funding permits inclusion of these refinements without jeopardizing future capital expansion."

After a detailed discussion, involving numerous questions and answers, Mr. Carr moved that the Board award contracts for the project to include the base bids and the first six alternates, that \$22,000 be included in the project cost for the purchase of laboratory furniture which is being rebid, that the President be authorized to award the furniture contract to the low bidder, and that the President and the Business Manager be authorized to draft a resolution incorporating the details of this motion. A copy of the resolution is attached and made a part of these minutes. Dr. Phifer seconded the motion, and it was passed by unanimous vote.

An informal general discussion with the Architect's representatives followed. Chairman Moore requested information on plans for landscaping during construction and after completion of the second round of construction. Dr. Phifer expressed an interest in the possibility of more trees being placed on the slope facing Highway 64. Mr. Copeland recommended that there be no planting immediately since the location of possible future buildings has not been definitely specified. The Board concurred in this recommendation.

Dr. Blank mentioned the possibility that an activity area for curriculum physical education programs may be established in the vicinity of Building "F", and that this had implications for the landscaping plans.

Chairman Moore called on Dr. Phifer to present the resolution concerning Mr. Hahn which he had been asked to prepare. Dr. Phifer read the resolution as it appears below, and moved its adoption. By the unanimous second of all Board members present, the resolution was adopted.

"Resolution on Reverend L. Clement Hahn

WHEREAS, The Reverend L. Clement Hahn has found it his initial call of duty to move from this geographical area;

WHEREAS, Mr. Hahn was in the vanguard of the community college movement in this county from the beginning; and

WHEREAS, He has served on this board conscientiously and devotedly throughout his term of office, and has served on the executive committee of this board in a like manner; therefore

BE IT RESOLVED, That this board go on record as expressing appreciation for his long period of service to the college; and

BE IT FURTHER RESOLVED, That a copy of this Resolution be incorporated in the minutes; and

BE IT ALSO RESOLVED, That a copy be forwarded to Mr. Hahn and to the local newspaper.

Signed and sealed this fourteenth day of October, 1969"

Chairman Moore called on Dr. Blank to present a review of the activities of the standing committees. Actions of the Executive Committee were the approval of Mr. Wilfred Turner, Mrs. Rose K. Smith, Miss Billie W. Foster, and Miss Sarah Ann Irwin as instructors; the approval of release from contract of Mr. Al Pate and Mrs. Frankie M. Carson; the approval of Mr. Douglas Powell as College Attorney; and the approval of the lease of a building on Fleming Drive for use as a temporary welding shop.

The Finance Committee has not met since the July Board meeting. The report of the Buildings and Grounds Committee's actions at its meeting this date had already been reported by Chairman Carr.

Mr. White moved that all committee actions be approved as reported. Mr. Carr seconded and the motion passed unanimously.

Mr. Wilson presented a budget report, and commented on his investigation of the electrical power charges. On the basis of expert opinion, the meter is correct, and the charges have been accurate and legitimate. It was pointed out that the City of Morganton is using a rate schedule identical to that of Duke Power Company and that the College would not be at any advantage if it had contracted with Duke instead of the city. Additional benefits of dealing with the city are police protection and garbage pick-up service. One possibility for reducing costs slightly would be to have the meter moved closer to the college buildings.

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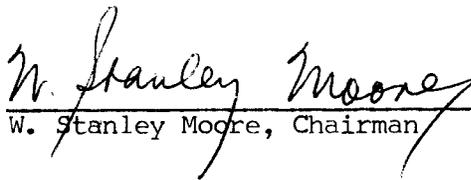
This would tend to reduce power loss in the present long transmission lines. Mr. Wilson will contact the City Manager and request that the meter be moved. During a general discussion of operating costs, Dr. Blank observed that it is the desire of the administration to vacate Central School as soon as the new buildings are completed.

The Chairman next requested Dr. Blank to make the President's Report. This was done by means of a tape-slide presentation and the distribution of the printed Status Report 1968-1969. One subject emphasized was the need for fringe benefits for faculty and staff. During the discussion which followed, Dr. Phifer remarked that we had not yet had an article in the "Open Door", published by the Department of Community Colleges. This matter will be looked into by the staff. The report was approved by consensus.

A brief discussion of the activity of the Foundation followed, but no definite information was reported. Various suggestions were made as to how funds for library books and fringe benefits could be raised, but no action was taken.

In an executive session, the Board voted to commend Dr. Blank for his excellent leadership and to express regret that he had declined to accept a raise in salary voted at the last meeting.

During a discussion the Chairman appointed a committee consisting of Dr. Phifer as chairman, Mr. Carr and Mr. Spencer to make a continuing study of the President's remuneration.

  
W. Stanley Moore, Chairman

  
H. D. Moretz, Recording Clerk

RESOLUTION OF THE BOARD OF TRUSTEES  
OF WESTERN PIEDMONT COMMUNITY COLLEGE

Upon motion of Mr. Robert P. Carr, seconded by Dr. E. W. Phifer, Jr., the following resolution was unanimously adopted in formal session of the Board of Trustees of Western Piedmont Community College on October 14, 1969.

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BE IT RESOLVED, That the Board of Trustees of Western Piedmont Community College hereby authorize the awarding of bids to the low bidders, including alternates one (1) through six (6), as listed below for the second-phase construction project of Western Piedmont Community College.

## GENERAL CONTRACT

Laxton Construction Company	Base Bid	\$ 425,200	
P. O. Box 9086	Alt. #1	+ 700	
Charlotte, N. C. 28205	#2	+ 2,400	
	#3	+ 45,000	
	#4	+ 36,000	
	#5	+ 6,000	
			\$ 515,300

## PLUMBING CONTRACT

Tomlinson Plumbing & Heating Co.	Base Bid	<u>37,394</u>	
P. O. Box 799			37,394
Lenoir, N. C. 28645			

## MECHANICAL CONTRACT

Ingold Company, Inc	Base Bid	146,600	
P. O. Box 1870	Alt. #6	+ <u>375</u>	
Hickory, N. C. 28601			146,975

## ELECTRICAL CONTRACT

United Electric Company	Base Bid	48,601	
P. O. Box 1261	Alt. #4 (E-1)	+ <u>2,000</u>	
Hickory, N. C. 28601			50,601

TOTAL \$ 750,270

BE IT FURTHER RESOLVED, That, in the absence of a sufficient number of competitive bids for laboratory equipment as part of the project, the laboratory equipment be rebid and the President authorized to accept a low bid not to exceed \$22,000 and make such an award after bids are opened, pending concurrence of the appropriate federal and state agencies.

BE IT FURTHER RESOLVED, That the total project cost (including fees, administrative costs and contingency) be increased from \$770,000 to \$825,270 and that the Board of Trustees of Western Piedmont Community College assume the responsibility for providing the additional funds required for the cost overrun from local bond money.

BE IT FURTHER RESOLVED, That the President request the concurrence of all appropriate agencies in order that the project may proceed as soon as possible.

*W. Stanley Moore*  
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 W. Stanley Moore  
 Chairman of the Board of Trustees  
 of Western Piedmont Community College

